

7th March 2023 Town Trust Committee
DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the TOWN TRUST COMMITTEE of the Council held in the Methodist Church Meeting Room, Castle Street, Dursley at 7:35pm on Tuesday 7th March 2023 for presentation to the Council on the Tuesday 4th April 2023.

PRESENT

Members: M Woodward, S Ackroyd, P Hayes, J Rubin, D Horn, M Stennett and A Barton.

In Attendance: S Creswick, M Nicholson, D Savvidou and J Kay (Town Clerk).

The Former Chair of the Town Trust, Sue Creswick assumed the role of the Chair.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. TO APPOINT A COMMITTEE CHAIR

IT WAS RESOLVED to appoint Melanie Stennett as the Committee Chair.

M Stennett assumed the role of Chair for the remainder of the meeting.

4. TO APPOINT A COMMITTEE VICE-CHAIR

IT WAS RESOLVED to appoint Symon Ackroyd as the Committee Vice-Chair.

5. MINUTES

The Minutes of the Meeting of the Town Trust Committee held on Tuesday 25th October 2022, having been circulated among the members were taken as read, confirmed, and signed by the Chair as a correct record.

6. TO CONSIDER THE DRAFT TERM OF REFERENCE

IT WAS RESOLVED to approve the draft terms of reference.

7. HERITAGE CENTRE POSTS

IT WAS AGREED to discuss the previous painting of the posts with former trustee David Barnes and to obtain a quote for the renewal works required.

8. JACOBS HOUSE FIRE DOORS

The Town Clerk informed the committee that during the recent two Health & Safety audits concern had been raised about the material strips on the fire doors in Jacobs House, but we had not been able to locate a company to replace them. The Town Clerk had a quote from a company to come and do a survey of all the fire doors in Jacobs House and the Heritage Centre.

IT WAS AGREED to appoint Oheap Fire & Safety to carry out a survey of the nine fire doors in Jacob's House for £300 +Vat and to decide on maintenance required following receipt of the report.

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7. ANY OTHER BUSINESS

It was noted the draft income and expenditure has been supplied by the Honorary Treasurer prior to the meeting.

The Committee will be required to consider the future matters: updating the status of the Town Trust Committee to the Charity Commission, appointment of a secretary/clerk, communication to the donors of the lift fund and the financial governance/treasurer appointment.

The annual report would be required to be drafted in June.

The Clerk would arrange a handover meeting with S Creswick and M Stennett prior to the next scheduled committee meeting on 13th June 2023.

The meeting closed at 7:50pm.

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Chair
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Date