

**DURSLEY TOWN COUNCIL**

MINUTES and REPORT of the MEETING of the POLICY & FINANCE COMMITTEE of the Council held at Dursley Methodist Church, Castle Street, Dursley on Tuesday 21st February 2023 for presentation to the Council on Tuesday 7<sup>th</sup> March 2023.

**PRESENT**

Councillors: S Creswick (Chair), S Ackroyd (Mayor), M Woodward (Deputy Mayor), P Hayes, M Stennett, J Rubin, T Kinnison and T Stride.

Officers: J Kay, Town Clerk and Charlie Marwood, representing The Engine.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs A Stennett, M Nicholson, L Patrick, and D Savvidou (all personal).

**2. MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. REPRESENTATIONS FROM THE PUBLIC**

There were no representations from the public but Charlie Marwood confirmed was happy to respond to any questions on the funding application from The Engine.

**4. MINUTES**

The Minutes of the meetings of the Policy and Finance Committee held on Tuesday 20<sup>th</sup> December 2022 were confirmed as a true record and signed by the Chair.

**5. TO CONSIDER THE BUSINESS SURVEY PROPOSAL AND FUNDING REQUEST FROM THE ENGINE**

**IT WAS RESOLVED** to support the business survey and grant £2k of funding to The Engine.

**6. TO CONSIDER THE REVENUE GRANT FROM HOME START**

**IT WAS RESOLVED** to award the three-year revenue grant of £7k to Home Start (Stroud & Gloucester).

**7. YOUTH SERVICE TENDER DOCUMENTS**

**IT WAS RESOLVED** to approve the tender documents: Service Level Agreement, Tender and Supporting Information and for the commencement of the procurement process in co-operation with Cam Parish Council. The Town Clerk was thanked for putting this documentation together in agreement with Cam PC.

8. TELEPHONE/BROADBAND & MOBILE CONTRACT RENEWAL

**IT WAS RESOLVED** to accept the 48-month contract with Onecom for office telephones and broadband.

**IT WAS RESOLVED** to accept the 24-month contract with EE for three mobile phones.

9. REGARDING POLICIES

i) Complaints Policy

**IT WAS AGREED** to revise the clause 3.2 “Complaints against Councillor” and to include a clause for how we deal with anonymous complaints. The revisions to be considered at the next committee meeting.

ii) Co-option Policy

**IT WAS AGREED** to recommend to Council to accept the policy revision, but the Town Clerk to ensure all clauses are gender neutral.

10. CIVIC CALENDAR 2023/24

**IT WAS RESOLVED** to approve the Civic Calendar 2023/24.

11. UPDATE ON INVESTMENTS

The investments and charges on 10<sup>th</sup> February 2023 were noted.

The meeting closed at 20:10.

.....Chair

.....Date