

19th February 2019

Policy and Finance

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held in the Methodist Church, Castle Street, Dursley at 7:30p.m. on Tuesday 19th February 2019 for presentation to the Council on the 5th March 2019.

PRESENT

Councillors: S Creswick (Chair), N Grecian, B Cairns, S Ackroyd, L Patrick, J Burdge and W Thomas.

In Attendance: Deputy Town Clerk, L Wellings.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs, A Whitwell (business), M Woodward (personal), A Stennett (personal) and M Stennett (personal).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. REQUEST FOR DISPENSATIONS

There were no requests for dispensations.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

5. MINUTES

The Minutes of the Meeting of the Policy and Finance Committee held on the 11th December 2018 were approved as a true record and signed by the Chair.

6. REVIEW OF POLICIES

a) Community Engagement (adopted May 2015)

IT WAS RESOLVED to recommend that Council adopt the revised February 2019 version of the policy.

b) Risk Management (adopted May 2016)

IT WAS RESOLVED to recommend that Council adopt the revised February 2019 version of the policy, subject to the Town Clerk and Committee Chair agreeing a change of wording to section 2B b) to take out 'ensure'.

IT WAS AGREED that the use of abbreviations and acronyms in policies be avoided unless considered well known generally.

7. DATES FOR THE CIVIC CALENDAR 2019/20

IT WAS RESOLVED to recommend the proposed dates for the Civic Calendar 2019/20 to Council.

8. REPORT & RECOMMENDATIONS FROM THE NICEIC ELECTRICAL INSPECTION

Members considered the above report and recommendations supplied by S. P Electrical (Stroud) Limited which covered Kingshill Cemetery, Jacob’s House and the War Memorial Recreation Ground.

IT WAS RESOLVED to approve the estimate quotation from S. P Electrical (Stroud) Limited to carry out the recommended electrical work and further investigation required at a cost of £442.46 (+VAT).

IT WAS AGREED that the Town Clerk would explore the implications of splitting the inspection and remedial work between different contractors in the future, in the interests of value for money.

9. UPDATE ON THE 2018/19 BUDGET & RECOMMENDATIONS FOR COUNCIL RESERVE FUNDS

The Reserves Spreadsheet prepared by the Town Clerk for the above was considered.

IT WAS RESOLVED to recommend that Council accept the Town Clerk’s recommendations for Council Reserve Funds.

10. UPDATE ON INVESTMENTS

The information on the bank accounts, investments and charges for 2018/19 as at 11th February 2019 was considered.

In relation to ‘Investments (Completed)’ three of the start/end dates were incorrectly stated as 2011 and 2016.

IT WAS AGREED that the dates would be checked and amended by the Town Clerk and the information be reissued to full Council alongside the Reserves Spreadsheet (item 9 above).

11. CARNIVAL DURSLEY – BANK ACCOUNT CLOSURE

The Deputy Town Clerk was unable to confirm if the agreed closure of the Carnival bank account had taken place.

IT WAS AGREED that the Town Clerk would provide Committee members with an update.

The meeting closed at 7:45pm.

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Chair

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Date