

10<sup>th</sup> December 2019

Policy and Finance

**DURSLEY TOWN COUNCIL**

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held in the Methodist Church, Castle Street, Dursley at 7:30p.m. on Tuesday 10<sup>th</sup> December 2019 for presentation to the Council on the 21<sup>st</sup> January 2020.

PRESENT

Councillors: S Creswick (Chair), P Hayes, N Grecian, S Ackroyd, L Patrick (Vice-Chair), A Stennett, W Thomas, J Rubin & K Reynolds.

In Attendance: Town Clerk, J Kay.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs M Woodward, J Burdge (both personal), M Stennett and A Whitwell (both business).

2. DECLARATIONS OF INTEREST

Cllr Creswick declared a pecuniary interest as a member of staff for Gloucestershire Association Parish & Town Councils (Item 8).

3. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

5. MINUTES

The Minutes of the Meeting of the Policy and Finance Committee held on the 22<sup>nd</sup> October 2019 were approved as a true record and signed by the Chair.

6. STAFF APPRAISAL POLICY

**IT WAS RESOLVED** to approve the draft policy which had been updated following the 2019 appraisal process.

7. CLIMATE CONTROL

The role of Dursley Town Council was discussed by Councillors, ideas were proposed as ways of setting a good example to reduce our carbon footprint including tree planting, utility suppliers, waste management and supporting sustainable developments.

**IT WAS AGREED** that Cllrs Thomas and Reynolds would draft a mission statement on environmental matters for the next committee meeting.

8. INTERNAL CONTROL

The Internal Control checklist was reviewed. **IT WAS AGREED** no changes were required.

9. INTERNAL AUDITOR

Cllr Creswick left the meeting.

The Town Clerk presented two options for internal auditor for 2019/20.

**IT WAS RESOLVED** to appoint an auditor from Gloucestershire Association of Parish & Town Councils.



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Cllr Creswick returned to the meeting.

**10. TO RECEIVE AN UPDATE ON INVESTMENTS**

The Chair reported that the Council would need to review its Investment Policy soon. This would include a review of investments to see if any better interest rates could be achieved. Other related projects such as community loans could be considered during this review.

The investments at 3<sup>rd</sup> December were noted.

The meeting closed at 8:15pm.



11.2.2020

Chair

Date