

16th June 2020

Policy and Finance

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held online at 7:30p.m. on Tuesday 16th June 2020 for presentation to the Council on the 7th July 2020.

PRESENT

Councillors: S Creswick (Chair), P Hayes, N Grecian, S Ackroyd, W Thomas, L Patrick (Vice Chair) and J Burdge.

In Attendance: Town Clerk, J Kay and Deputy Clerk, L Wellings.

Absent: A Stennett & M Stennett.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Whitwell (personal) and Cllr M Woodward (personal apology received after the meeting)

2. DECLARATIONS OF INTEREST

Cllr Creswick declared a non-pecuniary interest on Item 7 as the Internal Audit was carried out by the Gloucestershire Association of Parish & Town Councils of whom she is employed. Cllr Creswick was not involved in the audit process.

3. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

4. MINUTES

The Minutes of the Meeting of the Policy and Finance Committee held on the 11th February 2020 were approved as a true record and signed by the Chair.

5. ASSET OF COMMUNITY VALUE

The Deputy Clerk provided an update on the registering process for expired and three new assets of community value:

IT WAS AGREED to approve Nos 1-14 (see appendix) all to be submitted for re-registering with Stroud District Council

IT WAS AGREED to submit a new application for Long Street Car Park.

IT WAS AGREED to add the May Lane toilets to the existing application for May Lane car park and re-submit.

IT WAS AGREED to submit a new application for the current Lloyds Bank, Long Street, Dursley but not to include a business plan as it was too premature to speculate what type of business could replace the bank. The Committee wish to retain this building for commercial premises in the future due to its prominent position in the town centre.

Cllr Thomas joined the meeting.

6. LESLIE D GALE AWARDS 2020

IT WAS AGREED to consider this year’s nominees and announce the recipients of the 2020 LDG awards in the local press and social media. Arrangements would be made to present recipients when social distancing restrictions allow.

7. INTERNAL AUDIT REPORT

The internal audit report was presented by Cllr Creswick and the notes by the Town Clerk were accepted by the committee.

- a) **IT WAS RESOLVED** to approve the amendment to Clause 5.2 of the Council’s Financial Regulations.
- b) **IT WAS RESOLVED** to approve the amendment to the Statement of Delegation

8. REGARDING IT EQUIPMENT

IT WAS RESOLVED to purchase a refurbished Lenovo ThinkPad L560 Laptop 15.6 inch Laptop from our IT consultant at a cost of £360 + installation fee.

IT WAS RESOLVED to purchase an Optoma HD27e 1080P 3200 Lumens Projector from Amazon for a cost of £507.95.

9. CONSIDERING THE REQUIREMENTS OF PUBLIC SECTOR BODIES (WEBSITE & MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS 2018

It was noted that the Town Council’s website included an accessibility statement and met with the requirements of the new regulations.

IT WAS AGREED Cllr Creswick would review the correct format for documents being added to the website to confirm with the regulations.

10. TO RECEIVE AN UPDATE ON INVESTMENTS

The investments at 9th June 2020 and the low levels of interest were noted.

IT WAS AGREED to enquire with the CCLA what the current investment rates and savings options are available for an investment of £50k. The Town Clerk and Chair to have the delegated authority to decide on potential investment and report back to the next meeting of the Policy & Finance committee.

The meeting closed at 8:10pm.

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Chair

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Date

Appendix (Minute Item 5)

| Address | Description |
|---|---|
| 1 Acacia Drive Play Park, Acacia Drive | Acacia Drive Play Park |
| 2 Union Street Green, Union Street | Union Street Green |
| 3 Highfields Play Area, Land At School Road | Highfields Play Area |
| 4 Hill Road Car Park Hill Road | Hill Road Car Park |
| 5 Town Hall Market Place | Dursley Market House & Town Hall |
| 6 Car Park Broadwell, Water Street | Water Street Car Park |
| 7 Old Spot Inn 2 Hill Road, GL11 4JQ | Old Spot Inn |
| 8 Jacobs House Castle Street, GL11 4BS | Jacobs House & Heritage Centre |
| 9 Lister Hall 34 - 36 Long Street, GL11 4JB | Chantry Centre & Lister Hall, Dursley |
| 10 Dursley Library May Lane, GL11 4JH | Dursley Library |
| 11 Bus Station May Lane, | Dursley Bus Station |
| 12 Dursley Pool & Sports Centre Castle Street, GL11 4BS | Dursley Pool and Sports Centre & Car Park |
| 13 Play Area Rangers Avenue | Cambridge Avenue Play Park |
| 14 Car Park, Land at Castle Street | Castle Street/Parsonage Street Car Park |
| 15 NEW Long Street Car Park, Long Street | Long Street Car Park |
| 16 NEW May Lane Public Toilets, Hill Road | Public Toilet block |
| 17 NEW Lloyds Bank, Long Street | Lloyds Bank Building with Car Park |