

13<sup>th</sup> December 2022

Staffing

Committee

## DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFFING COMMITTEE of the Council held in the Methodist Church Meeting Room, Castle Street, Dursley at 7:30pm on Tuesday 13<sup>th</sup> December 2022 for presentation to the Council on Tuesday 24<sup>th</sup> January 2023.

### PRESENT

Councillors: M Woodward (Chair), S Creswick, M Nicholson, A Stennett, D Savvidou

In Attendance: L Wellings, Deputy Town Clerk.

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor S Ackroyd (personal).

#### 2. DECLARATIONS OF INTEREST

There were no member declarations of interest.

#### 3. MINUTES

The Minutes of the Meeting of the Staffing Committee held on the 25<sup>th</sup> October 2022, were approved as a true record and signed by the Chair.

#### 4. BUSINESS DEALT WITH IN CLOSED SESSION

To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

**IT WAS RESOLVED** to carry out the remainder of business in a closed session due to the confidential nature of the business. There were no members of the public or press present.

The Deputy Town Clerk withdrew from the meeting.

#### 5. TO CONSIDER THE DRAFT STAFFING BUDGET FOR THE YEARS 2023-2026

Members considered the draft staffing budget alongside the following information, circulated with the agenda:

- the proposed draft budget, with cost of living increment increase, as well as 2.5% and 5% increase options for future budget,
- information on pay scales and the confirmed 2022-23 national salary award,
- comparison information relating to staff pay scales from other similar sized local councils, including example of clerk job evaluation sheet.

**IT WAS RESOLVED** not to award a cost of living increment increase to all staff within the proposed budget to Council. The proposed budget would include an increment increase of one point to the Street Cleaner position and Deputy Town Clerk position. The Deputy Town Clerk was expected to be able to develop to cover finance, to assist the Town Clerk. The proposed budget would allow for a 5% increase for the future, as recommended by the Town Clerk.



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**IT WAS RESOLVED** that the proposed budget, with above revisions, be presented to Council on the 24<sup>th</sup> January 2023.

The Deputy Town Clerk returned to the meeting.

The meeting closed at 8:20pm.

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10/11/2023 ..... Chair  
..... Date