

## DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the GREEN SPACES COMMITTEE of the Council held in the **Methodist Church Rooms, Castle Street, Dursley** at 7:35 p.m. on Tuesday, 17<sup>th</sup> January 2017 for presentation to the Council on the 24<sup>th</sup> January 2017.

### PRESENT

Chairman: Councillor A Stennett.

Councillors: N Grecian (Mayor), M Laybourne, J Ball, M Nicholson, B Cairns (Vice Chairman)

In Attendance: Town Clerk, J Kay & Deputy Town Clerk, L Wellings.

Absent: Councillor F Firth

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

3. REQUESTS FOR DISPENSATIONS

No requests for dispensations were received.

4. REPRESENTATIONS FROM THE PUBLIC

There were no representations from the public.

5. MINUTES

The Minutes of the Green Spaces Committee Meeting held on the 18<sup>th</sup> October 2016, having been circulated among the members, were taken as read, confirmed and signed by the Chairman as a correct record.

6. CHAIRMAN'S VERBAL REPORT

The Chairman informed members the community payback team was recently used to remove some soil on the boundary with the farm. This soil had built up over time and, given the ground level differences, had fallen into the farmer's fence creating a gap that livestock could access. Following a site meeting with the farmer it was agreed that we would have to cut a small elder tree to access the area, dig out the soil and the farmer would then fix the fence, he also indicated that he wanted to replant the hedge to fill the gap created following the work, to improve its quality. We carried out the work in consultation with neighbouring allotment tenants and the farmer fixed the fence which is a wooden post fence with wire.

The farmer has since carried out hedge work to remove elder further along the allotment boundary, which has created large openings in the hedge (the office was not made aware of this beforehand but was contacted by an allotment tenant). A site

meeting has been set up with the farmer for 18/1/17 to discuss boundary issues, this work and the farmer's intentions.

7. WMRG – ANNUAL CONTRACTS FOR FOOTBALL TEAMS

The draft version of the proposed contract was reviewed by the Committee.

**IT WAS RESOLVED** for the contract to be adopted and to be used from the beginning of the 2017/18 football season.

8. UPDATE ON OUTSTANDING CEMETERY INVOICES

The Town Clerk provided an update that all outstanding invoices had now been settled by our debtors and that he would continue to monitor this in future.

**IT WAS AGREED** that the Council would continue to act accordingly to prevent future debts occurring.

It was noted that two memorial inscriptions had been carried out in the cemetery recently without permission or the fee paid. Both inscriptions required an ERB transfer to have been completed prior to permission being given by the Council. The Town Clerk will continue to liaise with the client to achieve a satisfactory outcome.

9. MEMORIAL PLAQUE ARRANGEMENTS

Members considered the report provided for alternative memorial plaque suppliers and charging rates set by the Council.

**IT WAS RESOLVED** to select supplier "number 2" as our preferred supplier of memorial plaques and to adopt the revised memorial plaque price matrix which incorporate supplier "number 2" costs.

10. ACTIONS FROM THE ANNUAL INSPECTION OF GREEN SPACES

The Town Clerk provided an update on the annual inspection and asked the Committee to consider the following improvements at Kingshill Cemetery:

- a) To provide a new noticeboard on the wall of the storage building.
- b) To consider planting trees along the edge of the newly extended area.
- c) To consider re-turfing graves immediately following interments.

**IT WAS RESOLVED** to supply a new noticeboard subject to available budget, plant trees subject to impact on nearby grave spaces and to trial re-turfing new graves.

11. DURSLEY IN BLOOM: PLANTING AT HENLOW DRIVE

The Town Clerk informed the committee of the desire for the Dursley in Bloom committee to create terrace style two level planting area at the junction of Henlow Drive with Bull Pitch. The area is within "highway" verge and any works would need the permission of Gloucestershire County Council.

**IT WAS RESOLVED** for the Town Clerk to obtain a quotation for the works to be considered at a later date.

There being no further business, the meeting closed at 8:05p.m.

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Chairman

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Date