

## DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the GREEN SPACES COMMITTEE of the Council held in the **Methodist Church Meeting Room, Castle Street, Dursley** at 6:30 p.m. on Tuesday, 18<sup>th</sup> February 2020 for presentation to the Council on the 3<sup>rd</sup> March 2020.

### PRESENT

Councillors: A Stennett, N Grecian, J Burdge, J Ball, P Hayes (Vice Chair), J Smee, J Rubin and M Woodward.

In Attendance: L Wellings, Deputy Town Clerk, A Gambie, Project Officer and a member of the public.

#### 1. APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor M Stennett (work) and A Whitwell (work).

#### 2. MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. REPRESENTATIONS FROM THE PUBLIC

The Chairman had received an email from a member of the public requesting that the committee consider introducing a running track around the edge of the War Memorial Recreation Ground or Highfields Play Area, similar to that on the Jubilee Field in Cam, which is a wide tarmac path around the perimeter.

**IT WAS AGREED** that an agenda item would be included on the next Committee meeting so that the request for a running track could be considered in more detail.

#### 4. MINUTES

The Minutes of the Green Spaces Committee Meeting held on the 8<sup>th</sup> October 2019, having been circulated among the members, were taken as read, confirmed and signed by the Vice-Chair as a correct record.

#### 5. CHAIR'S VERBAL REPORT

The Chairman had nothing to report.

#### 6. TO CONSIDER QUOTATIONS FOR PLAYGROUND EQUIPMENT

It was noted that the report for the above item contained confidential commercially sensitive information and quotations.

**IT WAS RESOLVED** to carry out this agenda item of business in committee due to the confidential nature of the business. The member of the public present withdrew from the meeting.

The Project Officer, A Gambie, introduced the report relating to improvements to play equipment, the works included the removal of the wooden Multi Play junior item at Kingshill Play Park and the wooden Log Climber at Highfields Play Area and the installation of new similar replacement equipment.

Six playground contractors submitted options and quotations which were considered.

**IT WAS RESOLVED** to accept the quotation from ESP Play Park for a large Climbing Pyramid to replace the Junior Multi Play item in Kingshill Play Park at a cost of £13,268, subject to clarification of the following:

- a) The unit and nets are modular in design and as such would allow easy maintenance and replacement of the different parts should it be subjected to damage.
- b) The special space requirements and arrangements for relocation of existing items e.g. the springer, within the play park.

**IT WAS RESOLVED** to accept the quotation from Redlynch Lappsett for the Cloxx Uranium at a cost of £18,946, subject to clarification of the following:

- c) The unit is modular in design and as such would allow easy maintenance and replacement of the different parts should it be subjected to damage.

The member of the public re-joined the meeting.

#### 7. UPDATES AND REVISIONS TO THE CEMETERY REGULATIONS

Members considered the updates and revisions to the Cemetery Regulations, issued with the agenda, as follows:

- a) **IT WAS RESOLVED** to accept the proposed minor updates to pages 8, 12 and 14 of the Cemetery Regulations.
- b) **IT WAS RESOLVED** to accept the revised interment booking form.
- c) **IT WAS RESOLVED** to accept the revised memorial booking forms and the proposed template for 'Certificate of Compliance'. Those carrying out works to memorials may either use the new certificate template or their own design, subject to it containing the same information.

In relation to a question about benches, it was noted that the 'Kingshill Cemetery Guidelines for Memorials and Planting' leaflet refers to memorial benches and that those wishing to install them must apply for permission; Council Officers take account of various factors (incl. siting issues, maintenance, design and materials) when considering granting permission.

#### 8. TO CONSIDER APPLYING FOR A DIOCESE FACULTY FOR WORK AT ST MARK'S CHURCH

Members considered the removal of broken/unsafe metal grave surrounds at St Mark's Church, this included advice and information from the Council's Health and Safety Consultant and the Diocese of Gloucester on the matter.

It was noted that the current cost of a Faculty Application stands at £306 (Incl. VAT). It is anticipated that only one application would be required.

**IT WAS RESOLVED** to apply to the Diocese of Gloucester for a Faculty to remove the metal surrounds as identified and accept the costs associated with the application.

9. CEMETERY MEMORIAL INSPECTIONS 2020

It was noted that Ground staff are scheduled to undertake memorial inspections in St Mark's w/c 17<sup>th</sup> February and Kingshill Cemetery w/c 23<sup>rd</sup> March.

10. TO CONSIDER QUOTATIONS FOR HARD WOOD TO REFURBISH BENCHES ON THE WAR MEMORIAL RECREATION GROUND

It was noted that eight hardwood benches in the War Memorial Recreation Ground require refurbishment with new wood, paint, stain and fixings.

Members considered options and quotations from three timber merchants for the wood.

**IT WAS RESOLVED** to accept the recommendation and quotation from Nicks Timber for Iroko hardwood, 20x 44mx 190mm x 2.1m finished at a cost of £1075 + vat delivered.

It was noted that the Dursley Lions had used this supplier and wood in the past for external benches.

11. TO CONSIDER QUOTATIONS FOR A PRESSURE WASHER

Members considered three options for a pressure washer ranging in price.

**IT WAS RESOLVED** to set the Town Clerk a budget of up to £400 (excl. VAT) to purchase a suitable pressure washer to meet Council needs.

There being no further business, the meeting closed at 7:40pm.

.....  
Chairman

.....  
Date