

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held in the **Methodist Church Rooms, Castle Street, Dursley** at 7.30 p.m. on Tuesday, 19th August 2014 for presentation to the Council on the 2nd September 2014.

PRESENT

Chairman: Councillor C Nelmes

Councillors: J. A. Ball, R Blackwell-Whitehead, S Creswick, N Grecian, M Laybourne, A Stennett

In Attendance: Town Clerk

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received and were accepted from Councillors J. Bird (personal), F. Firth (personal), T.G. Frankau (personal), M. Nicholson (work), L. V. Patrick (personal).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. REQUEST FOR DISPENSATIONS

There were no requests for dispensations.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No representations had been received from the public.

5. MINUTES

The Minutes of the meeting held on the 17th June 2014 were approved and signed.

6. CHAIRMAN'S REPORT

The Chairman had no matters to report.

7. YOUTH CENTRE PROJECT

Members received an update on the Youth Centre construction work. It was noted that additional costs had been incurred, which will be met from the contingency allowance, on rebuilding doors due to a lack of clarity in the work specification. The Clerk reported that a s106 payment of £33,333 had been received relating to the Littlecombe site, which is being used for the project. It was noted that the Youth Centre Management Committee would be meeting shortly to agree new trustees to take over the management of the new Centre and that the Synod's solicitors are preparing a license for the use of the building.

8. OUR PLACE PROJECT

The Clerk reported that a very constructive steering group meeting had been held on 21st August. A logic chain model had been drafted and would be submitted to Locality to meet a 1st September deadline.

The steering group is currently recruiting new partners for the project and is starting work on the operational plan. A consultant will be employed to lead on community engagement – a tender has been published for this work.

A project launch event will take place on 10th September at the Community Rooms at the Tabernacle. Visitors will be led on tours of the new youth centre by members of Cam and Dursley Youth Forum.

9. CAM AND DURSLEY COMMUNITY PLAN 2020

Members noted that Vale Vision have not made any further progress.

10. IT SUPPORT SERVICES

Members considered quotations and selected a preferred supplier. The Clerk was asked to obtain a price for work to cover immediate requirements and a budget of up to £500
WAS AGREED.

11. ALARMS MONITORING, MAINTENANCE AND KEYHOLDING

Members considered a draft tender. It was noted that the control panel at the Pavilion is currently rented. The Clerk was asked to update the tender to include an option for keyfob panic alarms and IT WAS AGREED to publish the revised document.

12. DEREGULATION BILL

Members noted with concern the proposed removal of a duty to consult (clause 78).

13. OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

The new regulations were noted. IT WAS AGREED to amend Standing Orders to take into account the new regulations when they are next reviewed. The Clerk will draft instructions for visitors to Council meetings, which will explain the rules about filming, as part of work on a new Communications and Community Engagement Policy. Further clarification will be needed on the recording of officer decisions.

14. OFFICE TELEPHONE SYSTEMS

The Clerk had discussed requirements with BT, but no quotation had yet been forthcoming. The Clerk will follow up.

15. EMERGENCY PLAN

IT WAS AGREED TO ask Cam Parish Council to form a joint working group to review the plan and bring it up to date.

16. SUPPLYING THE SOUTH WEST

Members considered the idea of joining the procurement portal, but a quotation had not been provided, so a decision was deferred.

17. SOUTH OF STROUD YOUTH PARTNERSHIP CONSTITUTION.

The COMMITTEE APPROVED the constitution.

There being no further business, the meeting closed at 8.30 p.m.

19th August 2014

Policy and Finance

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Chairman

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Date