

8 July 2014

Staff

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Jacob's House, Castle Street, Dursley at 6.30pm on Tuesday, 8th July 2014 for presentation to the Council on 6th May 2014.

PRESENT

Councillors: Neil Grecian (Chairman), Jane Ball, Fiona Firth, Clare Nelmes, Matt Nicholson.

Officers: Town Clerk

1. Apologies for absence were accepted from Councillor Laybourne (personal).
2. There were no declarations of interest.
3. The Minutes of the Meetings of the Staff Committee held on 22nd April 2014 and 6th May 2014 were signed by the Chairman.
4. THE COMMITTEE RECOMMENDS to Council that the written policy statement regarding Employer Discretions under the Local Government Pension Scheme attached to these minutes as Appendix 1 is adopted. (Members: information attached).
5. The Committee considers a report prepared by the Town Clerk on the payment of staff travel expenses and noted that Council is contractually obliged to pay NJC rates to all members of staff.

THE COMMITTEE RECOMMENDS to Council that councillors should be entitled to claim only HMRC rates.

The Committee requested the Clerk to write to all Council staff reminding them of the need to arrange business use insurance cover if they use private vehicles on Council business.

6. The following Local Government Pensions Committee (LGPC) Bulletins/Circulars were noted:
 - a) Circular 279 – LGPS Practitioner And Employer Training Events
 - b) Circular 280 – Annual LGPS “Trustees” Conference
 - c) LGPC Bulletin 113 – March 2014
 - d) LGPC Bulletin 114 – April 2014
 - e) LGPC Bulletin 115 – May 2014
7. Further to the April Staff Committee meeting a draft policy on violence and aggression was considered and made some minor changes. THE COMMITTEE RECOMMENDS to Council that the amended draft attached to these minutes as Appendix 2 be adopted.

8. THE COMMITTEE RESOLVED to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
9. Following recent interviews THE COMMITTEE RESOLVED to offer the position of Project Administrator to a preferred candidate subject to receipt of satisfactory references.

The meeting closed at 19.15.

.....Chairman

.....Date