

30th September 2014

Staff

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Jacob's House, Castle Street, Dursley at 6.30pm on Tuesday, 30th September 2014 for presentation to the Council on 4th November 2014.

PRESENT

Councillors: Neil Grecian (Chairman), Jane Ball, Fiona Firth, Clare Nelmes, Melanie Laybourne

Present: Jonathan Bird (representing the Neighbourhood Plan Steering Group)

Officers: Town Clerk

1. There were no apologies for absence.
2. There were no declarations of interest.
3. The Minutes of the Meetings of the Staff Committee held on 22nd April 2014 and 8th July 2014 were signed by the Chairman.
4. THE COMMITTEE RESOLVED to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
5. The Clerk reported on matters relating to staff workload and office arrangements.

In the short term the Clerk was requested to investigate whether existing staff could work additional hours.

The Clerk was asked to investigate and provide costed options for additional staff for budgeting purposes.

The Clerk was also requested to research alternative office furniture layouts and, in the longer term, larger premises.

The meeting closed at 19.35pm.

.....Chairman

.....Date