

4th October 2016

DURSLEY TOWN COUNCIL

MINUTES of the PROCEEDINGS at the MEETING of the COUNCIL held in the Community Meeting Room at the Fire Station, Kingshill Road, Castle, Dursley at 7pm on Tuesday, 4th October 2016.

Action Summary:

9688.3	Town Clerk to issue payment of the small grant applications	9688.6	Town Clerk will share with Councillors the current reserves, investments and an outline of the S106 Community Facility Funding applications
9688.5	Town Clerk to arrange to change of Cleaning Services Provider	9688.8(x)	Town Clerk to contact a traffic consultant
		9689.2	Town Clerk to re-advertise litter collector position

PRESENT

Cllr N Grecian, Mayor

Councillors: B Cairns, S Creswick, S Abraham (Deputy Mayor), W Thomas, P Hayes, A Stennett, M Laybourne, S Ackroyd, L Patrick & F Firth.

Also present: John Kay, Town Clerk; Leah Wellings, Deputy Town Clerk; County Councillor S Lydon; Claire Bounds, Participation People and three members of the Cam & District Youth Forum.

Absent: Cllr Nicholson

TO RECEIVE APOLOGIES FOR ABSENCE

9677

Apologies for absence were received from Councillors J Ball, J Burdge, A Sheffield, B Marsh (personal) and C Nelmes (business).

MEMBERS' DECLARATIONS OF INTEREST

9678

Mayor Grecian declared an interest in agenda items 12.3, minute item 9688.3, as a member of the Dursley Welcomes Walkers committee.

Councillors Creswick declared an interest in agenda item 12.3, minute item 9688.3 as a member of the Dursley in Bloom committee.

REQUESTS FOR DISPENSATIONS

9679

There were no requests for dispensations.

COUNTY AND DISTRICT COUNCILLOR REPORTS

9680

IT WAS RESOLVED to suspend Standing Orders.

County Councillors' Reports

Councillor Lydon's report had been previously sent to the Town Councillors. Cllr Lydon highlighted some key points: thanking the Mayor, Councillors and staff who attended the recent public meeting to discuss the Traffic Signal proposal at Kingshill Road/Dursley Road junction. Following the meeting Cllr Lydon requested that the application is "called in" and decided by the Development Control Committee. He would like to see an independent traffic survey, but reminded Council that GCC are the Highway Authority and SDC are likely to defer the decision to GCC on the future layout of the junction.

Cllr Lydon noted that the waste collection changes would become operational soon and all bins should be delivered by 20th October. The main change is the introduction of food waste recycling stored within a sealed "caddy" style bin.

Cllr Lydon reminded Council that he has £5k grant funding for Youth Activities. Last year's grant was put towards study sessions for Rednock pupils.

Any small job requests should be sent to Highways for the Lengths-men to carry out.

Cllr Firth joined the meeting.

Cllr Lydon was asked questions relating to the transport assessment, alternative engineering solutions, land owned by the County Council, role of the Councillors and the opinions of the local residents.

Cllr Lydon responded he supported a new traffic assessment, but new evidence would be required should the matter be decided by the Planning Inspectorate at a future date.

Cllr Lydon requested to be kept up to date with any decision on traffic assessments.

District Councillors Reports

Apologies were received from Cllrs Cornell, Fryer and Hayward who all provided reports prior to the meeting.

REPRESENTATIONS FROM THE YOUTH FORUM

9681

Clare Bounds from the Participation People introduced three representatives of the Cam and Dursley Youth Forum (Chad, Beth & Ceren). The Young People provided a short presentation including what they liked and disliked of the local area.

Their “likes” included: beautiful place to live, the “rec”, Jubilee Playing Fields and The Vibe.

Their “dislikes” included: dirty alleys leading from Long Street, bus service – timetables, reliability, connections with Cam and Dursley Train Station, traffic in the morning and a number of run down/unsafe buildings.

They asked Council if they agreed and can the Youth Forum and the Town Council work together to target the issues?

The resounding response from the Councillors was “yes” and it was refreshing to hear from young people from the local area. The matters raised were discussed and the young people were asked to attend the next meetings of the Neighbourhood Development Plan and the Cam & Dursley Transportation Group.

The Mayor thanked the group for attending and they left the meeting.

REPRESENTATIONS FROM THE PUBLIC 9682

There were no representations from the public.

IT WAS RESOLVED to reinstate Standing Orders.

MINUTES 9683

It was noted on the minutes that the Tour of Britain cycle race was held on the 8th September not the 9th September as recorded on the minutes.

The amended Minutes of the Meeting of the Council held on 6th September 2016 were confirmed and signed by the Mayor.

BUSINESS RELATING TO COUNCIL FINANCE 9684

9684.1 Council's Accounts 2016/2017

- (i) **IT WAS RESOLVED** that the schedule of payments be authorised and signed by the Mayor.
- (ii) Income received since the last Council meeting was noted.
- (iii) The monthly management/budget report was noted.

GREEN SPACES 9685

9685.1 To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 20th September 2016.

IT WAS RESOLVED to adopt the Minutes

9685.2 Report of the Chairman of the Green Spaces Committee

There were no matters to report.

TOWN IMPROVEMENTS AND AMENITIES

9686

9686.1 Report of the Chairman of the Town Improvements and Amenities Committee

There were no matters to report.

9686.2 Gold Award for Dursley in the 2016 Heart of England Competition

The Mayor congratulated the members of the Dursley in Bloom committee of the Gold award in the Small Town category and updated Councillors on his recent attendance at the award ceremony.

PLANNING

9687

9687.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 20th September 2016.

IT WAS RESOLVED to adopt the Minutes.

9687.2 Report of the Chairman of the Planning Committee

There were no matters to report.

POLICY AND FINANCE

9688

9688.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 20th September 2016.

IT WAS RESOLVED to adopt the Minutes.

9688.2 Report by the Chairman of the Policy and Finance Committee

There were no matters to report.

9688.3 To approve the recommendations of the Policy & Finance Committee for 2016/17 small grant applications

IT WAS RESOLVED to approve the following grants applications:

Kingshill House	3 x Dyson Airblade Dryers	£450
Tabernacle URC	6 weeks of "Chop & Chat" sessions	£420
Churches Together in Cam & Dursley	Christmas Meal	£100
Friday Lunch Club	Outing to Forest Hills Golf Club	£220
Dursley Methodist Church	Window Repair	£500
Dursley & District Good Neighbours	Admin/Driver costs	£500
Cotswold Vale Talking Newspaper	Advertising/memory stick technology	£200
Dursley Welcomes Walkers	Promotional Leaflets	£500
Dursley in Bloom	Fees, plants, travel, insurance.	£500

9688.4 To approve the recommendations of the Policy & Finance Committee for 2017/18 revenue grant applications.

IT WAS RESOLVED to approve the following grants applications:

Tabernacle URC	3 x 6 week "Chop & Chat" sessions	£1,260
GL11 Community Project	Contribution towards salaries	£2,000
Stroud & District CAB	Outreach service from Dursley library	£4,853
Dursley Carnival	Set-up costs	£4,000
Vale Vision	Insurance from Sculpture Trail	£450
Dursley & District Community Association	General maintenance & running costs	£7,000
Vale Hospital Allotment Project	Support year one of the project	£2,760
Chantry Centre	Website & heating costs.	£3,100

9688.5 To accept the offer to withdraw from our cleaning contract by Crystal Services and appoint a new contractor Clean and Smart Services

IT WAS RESOLVED for the offer by Crystal Services to withdraw from the contract to be accepted and to appoint Clean and Smart Services as our cleaning contractor.

9688.6 To consider supporting local projects with funding from the Council's reserves

IT WAS AGREED that local projects and alternative options should be considered. The Town Council committees will consider this when carrying out the upcoming budget setting process.

The Town Clerk will share with Councillors the current reserves, investments and an outline of the S106 Community Facility Funding applications.

9688.7 To appoint a third Council representative to review the S106 Community Facility Applications

IT WAS RESOLVED to appoint Cllr Creswick to join Cllrs Grecian and Nelmes and represent the Town Council at the upcoming meeting on the 3rd November 2016 to assess the applications.

9688.8 Councillors' Reports

- (i) **Future Dursley** (14/10/16) – Councillor Creswick reported that work is ongoing and the first draft policy was reviewed. Site visits are being carried out on 10th October and consideration is being given to developing a Development Strategy as part of NDP.
- (ii) **Dursley Business Inclusive** (9/8/16) – The group heard updates from Cllr Grecian on the NDP and from members of the Carnival committee.
- (iii) **Vibe Users Group** (13/10/16) – Grant funding opportunities, the Youth Forum and The Door's trial Y6&Y7 group were discussed.
- (iv) **Xmas Committee** (15/10/16) – The road closure of Parsonage Street is approved. The application to close the car park will be sent to SDC soon with letters of support from traders. Publicity for the event is on the website and social media. Town Improvements will consider the replacement lights on the small trees on the 11th October.
- (v) **Dursley Welcomes Walkers** (19/10/16) – Final pre-festival meeting sorting final arrangements. Leaflets issued and banners erected. Cllr Grecian reminded that any non-walkers could support the event by join the group for tea and cakes on Sunday afternoon.
- (vi) **National Allotment Forum** (20/10/16) – The Deputy Clerk attended the forum which was hosted by Wotton-Under-Edge Town Council. A presentation by Down to Earth was given on the Vale Hospital Allotment project.
- (vii) **YCMC** (22/10/16) – The group discussed the new staff arrangements and operational issues including the ongoing issues with the cleaning contractor.

The clerk raised the matter of redecoration as the centre is beginning to “look tired” in places.

- (viii) **Dursley in Bloom** (26/10/16) – The group met to celebrate the recent Gold award. The next meeting will consider winter planting, ordering of bulbs and plans for 2017.
- (ix) **Safety Partnership** (27/10/16) – The group considered proposed changes as a result of Leadership Gloucestershire consultation and voted to remain as existing. Current issues include high levels of vandalism in Nailsworth and potential grooming of young people in Stroud. Burglaries in the area remain low, although there have been recent rural break-ins across the district.
- (x) **Neighbourhood Police Panel** (27/10/16) – The priorities remain across the Dursley area, with focus given to the ongoing vandalism across the town.
- (xi) **Public Meeting – Traffic Signals at Sandpits** (27/10/16) – The Clerk provided information provided by Cam Parish Council on their plans to appoint a transport consultant.

IT WAS AGREED that the Town Clerk should discuss the matter with a traffic consultant and obtain advice on the best way of challenging or obtaining suitable evidence to counter the WS Atkins report used for the Local Plan.

BUSINESS RELATING TO STAFF

9689

9689.1 Report by the Chairman of the Staff Committee

There were no matters to report.

9689.2 To consider re-advertising the Litter Collector position

IT WAS RESOLVED to re-advertise the position and for the Town Clerk to investigate other options.

BUSINESS RELATING TO HIGHWAYS

9690

To receive a report from Council’s Highway Representative

There were no matters to report.

BUSINESS RELATING TO COMMUNITY SAFETY

9691

9690.1 To receive a report from the Council’s Police Representative

In the absence of the representative there were no matters to report.

9690.2 To receive a report from the Local Neighbourhood Police Representative

In the absence of the representative there were no matters to report.

DURSLEY TOWN COUNCIL
CLERK'S REPORT

4th October 2016
9692

The Clerk's report was noted. The Town Clerk reported that the Town Council had successfully obtained the Local Council Award Scheme – Quality award and the 2015/16 annual return had been signed off by the external auditor.

The Town Council staff are supporting the Walking Festival and will be participating in the Stinchcome Hill walk on Friday 7th October.

MONTHLY AREA INSPECTIONS AND AUDIT CHECKS

9693

Mayor Grecian reminded Councillors of the importance of carrying out the monthly checks. Details of Councillors scheduled to undertake area inspections for October 2016 were noted.

The meeting closed at 8:22pm

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Town Mayor

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Date