

3rd October 2017

DURSLEY TOWN COUNCIL

MINUTES of the PROCEEDINGS at the MEETING of the COUNCIL held in the Community Meeting Room at the Fire Station, Kingshill Road, Castle, Dursley at 7pm on Tuesday 3rd October 2017.

Action Summary:

9892.2	To draft a letter of congratulations to Dursley in Bloom	9894.3	To notify and pay the 2017/18 grant awardees
9894.4	To write to all Revenue Grant applicants informing them of the Council's decision.	9894.5	To notify Cam Traders of the Urgent Grant decision.
9894.6	To notify Dursley & District Good Neighbours of the Urgent Grant decision	9896.2	To draft letter to LHM for Traffic Regulation Order review

PRESENT

Cllr N Grecian, Mayor

Councillors: S Abraham (Deputy Mayor), S Creswick, A Sheffield, W Thomas, B Cairns, M Stennett, A Stennett, M Woodward, M Nicholson, J Burdge, W Paice and S Ackroyd.

Also present: John Kay, Town Clerk, Leah Wellings, Deputy Clerk; SDC Councillors Alison Hayward and Colin Fryer; Mike Burge, Vale Hospital Community Allotments; Amanda Godber, Down to Earth and Josh Wright, Gazette reporter.

TO RECEIVE APOLOGIES FOR ABSENCE 9884

Apologies for absence were received from Councillors P Hayes, J Ball & F Firth (personal) and Loraine Patrick (business).

MEMBERS' DECLARATIONS OF INTEREST 9885

Cllr Creswick declared a non-pecuniary interest as a member of the Dursley in Bloom Committee (Agenda Item 11.3, minute 9894.3)

REQUESTS FOR DISPENSATIONS 9886

Cllr Paice requested a dispensation to take part in the discussion and to respond to Councillor questions for Agenda Item 11.4, minute 9894.4 in his position as Chair of Dursley Carnival.

Cllr Paice withdrew from the meeting.

IT WAS RESOLVED to agree to the dispensation request of Cllr Paice.

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Cllr Paice re-joined to the meeting.

COUNTY AND DISTRICT COUNCILLOR REPORTS

9887

County Councillor report

There was no report as Cllr Patrick had sent her apologies. The Clerk would forward relevant information to Councillors from Gloucestershire County Council press releases during Cllr Patrick's recent holiday.

District Councillors' Reports

Cllr Fryer reported that availability of Universal Credit would be monitored by the Housing Committee, in relation to rent arrears. A successful tenants meeting had been held in Pagenhill, Stroud which receive a high level of interest with information being shared with tenants. This would be repeated in other areas of Stroud District including Dursley.

Cllr Hayward reported that the roll out of Gloscare Services would be an enhancement to existing service and would not threaten the Vale Hospital.

Apologies were received from District Councillor Cornell whom had provided a report which had been shared with Councillors prior to the meeting.

REPRESENTATIONS FROM THE PUBLIC

9888

There were no representations from the public.

IT WAS AGREED to bring forward Item 11.4 to discuss the Revenue Grant Application due to Mike Burge, Vale Hospital Community Allotments; Amanda Godber, Down to Earth being in attendance.

IT WAS AGREED to suspend Standing Orders.

Council were informed that 32 allotment beds had been built, 24 were in active use with 7 tenants having been referred by GP's. Presently only one referred tenant has chosen not to pay the voluntary fee. The referrals option was now reopened due to additional allotment beds being available.

Mike answered questions from the Clerk and Councillors relating to the accounts and the role of the League of Friends in the scheme.

The Mayor thanked Mike and Amanda for attending, who then left the meeting.

IT WAS AGREED to reinstate Standing Orders and the meeting returned to the advertised agenda order.

MINUTES

9889

The Minutes of the Meeting of the Council held on 5th September 2017 were signed by the Mayor.

BUSINESS RELATING TO COUNCIL FINANCE

9890

9890.1 Council's Accounts for 2017/18

- (i) The Town Clerk agreed to confirm the frequency of the payment to Southern Electric (Voucher 266) as it seemed high for a quarterly payment.

IT WAS RESOLVED that the schedule of payments made to be authorised and signed by the Mayor.

- (ii) **IT WAS RESOLVED** that the Bank Reconciliation be authorised and signed by the Mayor.

- (iii) The income received was noted and the Clerk confirmed there remained an outstanding debtor in relation to fees at Kingshill Cemetery.

- (iv) The management/budget report was noted.

GREEN SPACES

9891

9891.1 To receive the Minutes of the Green Spaces Committee Meeting held on 19th September 2017.

IT WAS RESOLVED to adopt the Minutes of the meeting.

Report of the Chairman of the Green Spaces Committee

The Committee Chairman reported that the Council had written to Natural England for advice on the active badger sett located on the boundary of St Mark's graveyard and properties of Stanthill Drive. The Council was reviewing its proposed removal and disposal of unsafe memorial following advice obtained from the Institute of Cemetery and Crematorium Management.

The Chair reported that the panels had been removed from the youth shelter as agreed by the Green Spaces committee. Cllr Nicholson added that this had been well received by local residents who had reported an immediate decrease of anti-social behaviour.

TOWN IMPROVEMENTS AND AMENITIES

9892

9892.1 Report of the Chairman of the Town Improvements and Amenities Committee

The Committee Chairman had nothing to report.

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9892.2 Heart of England "In Bloom" Awards 2017

The Council congratulated Dursley in Bloom team for their excellent efforts this year which resulted in a gold award and being announced as the Winner for Small Town Category at the Heart of England awards held in Warwick Castle.

The Town Clerk was asked to draft a letter to the Dursley In Bloom committee to thank them for their efforts.

PLANNING

9893

9893.1 To receive the Minutes of the Planning Committee Meeting held on 19th September 2017.

IT WAS RESOLVED to adopt the Minutes of the meeting.

9893.2 Report of the Chairman of the Planning Committee

The Chair noted that there had been quite a lot of recent applications in the Ganzells Lane area.

The Town Clerk confirmed that one of the planning applicants had visited the office on the 2nd October to record their concerns at the comments made by the Planning Committee for Planning Application: S.17/1809/FULMobile Home At Ganzell Farm Ganzell Lane, Dursley, GL11 6AA.

The Clerk advised the applicant that any response to our comments, should be referred to Stroud District Council whom would make the final decision on the planning application.

POLICY AND FINANCE

9894

9894.1 To receive the Minutes of the Policy & Finance Committee Meeting held on 19th September 2017.

IT WAS RESOLVED to adopt the Minutes of the meeting.

9894.2 Report by the Chairman of the Policy and Finance Committee

The Committee Chairman had nothing to report.

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9894.3 2017/18 Small Grant Applications

IT WAS RESOLVED to approve the recommendation of the Policy and Finance Committee held on the 12th September 2017 for the 2017/18 Small Grant Applications.

Applicant	Brief Description	Amount	Conditions/Notes
Great Western Air Ambulance	Costs associated with life- saving service	£234	None
Henlow Court Care Home	Garden Tables & Chairs	£1,000	None.
Friday Lunch Club	Coach outing to Clevedon	£350	None
Townsend Residents Association	Long Street Green – 2 benches & 3 planters	£500	Only payable on receipt of annual accounting records and the bank account information.
Cotswold Talking Newspaper	A digital recorder	£200	None
Churches Together	Transport	£100	None
Dursley WI	New Planter	£175	To be funded from Council's "Planters" budget
Dursley Out of Hours School Club	Benches, Sensory equipment	£500	None
C&D Transportation Group	Scenic Posters at C&D Railway Station	£599	To be funded from Councils "Tourism" budget
2 nd Dursley Brownies	Activity Weekend	£500	None
Dursley In Bloom	Heart of England Competition & planting	£500	Only payable on receipt of annual accounting records
Tyndale Arts Week	Art Exhibition	£0	Grant refused.
Kingshill House	Hot Water Machine	£0	Grant refused

9894.4 2018/19 Revenue Grant Applications

IT WAS AGREED to discuss the Carnival Dursley grant application separately from the other revenue grant application.

The Council discussed the application in detail and Cllr Paice responded to questions and concerns in relation to: camping, campsite facilities, ticketing, the role of the Dursley Business Inclusive group on the "town" element of the

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Carnival, volunteers, policing, security and the events financial position, including the 2017 Carnival financial position.

Cllr Paice withdrew from the meeting:

IT WAS RESOLVED to approve a grant of £6,000 for to be paid in three instalments of £2,000 for the 2018 Dursley Carnival. The terms of the instalments to be confirmed by the Policy & Finance committee on the 24th October 2017. The grant will only be payable on confirmation that the following conditions have been met:

- Rigid event budgeting details to be supplied to the Town Council.
- Police support for a 3-day Carnival event.
- Permission form the owner of the Norman Hill Playing Fields for camp site.
- Police support for the camping at Norman Hill Playing Fields.
- Cam Parish Council support for the camping at Norman Hill Playing Fields.
- Agreement with Dursley Business Inclusive and/or other organisation for the stalls and events traditionally located within the town centre.

Cllr Paice re-joined the meeting.

IT WAS RESOLVED to approve the recommendation of the Policy and Finance Committee held on the 12th September 2017 for the 2018/19 Revenue Grant Applications.

Applicant	Brief Description	Amount	Conditions/Notes and Abstentions
Citizens Advice	Outreach service at Dursley Library	£4,790	None
Community Association	General Maintenance & running costs	£7,000	None
Dursley Town Trust	Maintenance of Town Hall and Market Place	£1,000	None
Vale Vision	Insurance for Sculpture Trail	£500	None
Twinberrow Foundation	Woodland Management Costs	£3,000	None
Dursley Welcomes Walkers	Walking Festival and Lantern Way	£500	None
Invisible Illness Group	Room hire/Scrapstore membership	£100	None
Vale Hospital Allotments	Allotment/Health scheme	£2,760	One-year grant only.
Dursley Scouts	Camping Equipment	£3,308	None

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9894.5 Urgent Grant Application from Cam Traders

IT WAS RESOLVED to approve the recommendation of the Policy and Finance Committee held on the 12th September 2017 not to award a grant payment to Cam Traders.

9894.6 Urgent Grant Application from Dursley & District Good Neighbours

The Town Clerk explained that the group had apologised for missing the August deadline for Small Grants, the Town Council had contributed to this request for several years.

IT WAS RESOLVED to approve the grant request of £500.

9894.7 Councillors' Reports

- (i) **Dursley Welcomes Walkers** (11/9/17) – The Mayor reminded Councillors of the Walking festival dates 5th to 8th October and encouraged all to participate. There are other events coinciding with the festival including an Arts Festival, DODS performance, quiz, Applefest and a concert in the Methodist Church.
- (ii) **Vibe Networking Group** (14/9/17) – The Clerk reported better attendance at this meeting, discussing funding opportunities and the ongoing increase of antisocial behaviour in Cam and Dursley. The Town Council is to host a special meeting with other agencies to discuss antisocial behaviour, this is being arranged by Rachel Pratt, Neighbourhood Warden for Dursley.
- (iii) **NDP Future Dursley** (20/9/17) – Policy review has been completed and amendments being done. The formal consultation is expected to commence soon.
- (iv) **S106 Funding** (21/9/17) – The Mayor and Town Clerk met with Cllr Steve Lydon and Barry Wyatt (SDC Planning). Our recommendations were discussed and we were made aware of a new application from Kingshill House. A final decision is expected to be made at the Strategy and Resource Committee on the 13th October by SDC.
- (v) **Tourism** – The scheduled meeting did not take place and is to be rearranged. The steering group chair has been invited to a Stroud District meeting to discuss supporting tourism across the district.
- (vi) **Xmas Working Group** (27/9/17) – The recent quiz raised just over £300 towards festive lights and more quizzes will be considered next year. A Halloween stall is taking place on 27/28th October with a pumpkin competition on the 218th at 4pm. Sponsorship received from Dignity Funeral Services who are hosting an Open Day with Cream Teas on the 31st October. Marshalls required for 24th November.
- (vii) **SDC Strategy Group** – The Mayor attends the group and will provide feedback from future meetings.
- (viii) **Town Trust** – Attended by Cllr A Stennett, the meeting wasn't quorate but a discussion was held, including a suggestion to separate the Heritage Centre from the Trust. Cllr Burdge confirmed the position of a grant received from the estate of the late Peter Bailey.

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BUSINESS RELATING TO STAFF

9895

Report by the Chairman of the Staff Committee

The Chair had no matters to report.

HIGHWAYS

9896

9896.1 To receive a report from Council's Highways Representative

In Councillor Hayes absence there was no report.

9896.2 Parsonage Street – Traffic Regulation Order

The Town Clerk confirmed a response had been received from our request to review the Traffic Regulation Orders in Parsonage Street and the Town Centre.

IT WAS RESOLVED to write to Gloucestershire County Council's Local Highway Manager as the Parking Manager was unable to grant our request.

BUSINESS RELATING TO COMMUNITY SAFETY

9897

9897.1 To receive a report from Council's Police Representative

Cllr Nicholson reported that the latest Speedwatch session had included a Special Constable and four speeding tickets had been issued on Saturday 30th September, with vehicles recorded driving in excess of 40mph. Some drivers were spoken too and worryingly many of the speeding vehicles had young children inside.

The initial response to our enquiry to the Local Highway Manager to erect permanent Community Speedwatch signage was no, but we are asking him to reconsider with support from the Local PCSO.

The town centre was subject to lots of antisocial behaviour due to an Under 18 event at Capones for students of Marking and High School in Stroud. Additional police officers had to be drafted into deal with young people under the influence of drugs and alcohol. Worryingly officers removed ketamine from some of the youngsters.

The Town Clerk confirmed that he will draft a letter to the head teachers of both school.

Antisocial behaviour had also been reported online by residents of Long Street at weekends also linked to Capones.

9897.2 To receive a report from the Local Neighbourhood Police

There was nobody present from the Police to provide a report.

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CLERK'S REPORT

9898

The Clerk's report was noted and it was highlighted there were upcoming roadworks in Roseberry Mount and Garden Suburbs, part funded by Cllr Patrick's Highways Local fund.

INSPECTIONS

9899

The inspections for October and November were duly noted.

BUSINESS DEALT WITH IN COMMITTEE

9900

9990.1 To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

IT WAS RESOLVED to carry out the remainder of business in committee due to the confidential nature of the business. The Gazette reporter left the meeting.

9990.2 To receive an update on Community Projects

The Town Clerk confirmed that planning permission had now been obtained and our solicitor had been instructed to complete the sale. The conditions attached to the full planning permission will limit the public usage of the carpark prior to demolition.

IT WAS AGREED that the Council will consider appointing a Sub-Committee at next month's meeting; including terms of reference and consider setting budgetary powers for decision making.

The meeting closed at 8.35p.m.

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Town Mayor

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Date