

5th June 2018

DURSLEY TOWN COUNCIL

MINUTES of the PROCEEDINGS at the MEETING of the COUNCIL held in the Community Meeting Room at the Fire Station, Kingshill Road, Castle, Dursley at 7pm on Tuesday 5th June 2018.

Action Summary:

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| 10039.2 | Subject to confirmation by Cam PC, the Town Clerk to appoint the youth service provider for 2018/21 | 10043 | To write to SDC regarding concerns over the Application approval and process for Temporary Event Licenses. |
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PRESENT

Cllr N Grecian, Mayor

Councillors: M Woodward (Deputy Mayor), A Stennett, W Thomas, J Burdge, S Ackroyd, J Ball, S Creswick, B Cairns and P Hayes.

Also present: John Kay, Town Clerk, Leah Wellings, Deputy Clerk and SDC Councillor Doina Cornell.

TO RECEIVE APOLOGIES FOR ABSENCE 10029

Apologies for absence were received from Councillors S Abraham, A Sheffield, A Whitwell, L Patrick, M Stennett, W Paice & M Nicholson (all business).

MEMBERS' DECLARATIONS OF INTEREST 10030

Cllr Jane Ball declared a pecuniary interest in agenda item 7.1; minute reference 10034.1(i) as an employee of the Dursley & District Community Association.

REQUESTS FOR DISPENSATIONS 10031

There were no requests for dispensations.

REPRESENTATIONS FROM THE PUBLIC 10032

There were no representations from the public.

MINUTES

10033

The Minutes of the Annual Meeting of the Council held on 8th May 2018 were signed by the Mayor.

BUSINESS RELATING TO COUNCIL FINANCE

10034

10034.1 Council's Accounts for 2017/18

- (i) Cllr Ball left the meeting.

The Town Clerk provided information relating to the use of Community Payback for community work in the town and green space areas.

IT WAS RESOLVED that the schedule of payments made to be authorised and signed by the Mayor.

Cllr Ball returned to the meeting.

- (ii) **IT WAS RESOLVED** that the Bank Reconciliation be authorised and signed by the Mayor.

- (iii) The income received was noted.

- (iv) The management/budget report was noted.

Cllr Cornell joined the meeting. **IT WAS AGREED** to return to Agenda Item 4 to allow Cllr Cornell to provide her monthly report.

COUNTY AND DISTRICT COUNCILLORS REPORTS

10035

Cllr Cornell reported that Stroud District Council are facing financial challenges and have some difficult decisions to make for the 2019/20 budget year. The waste/recycling service has been very successful but has added to budget pressure due to the volumes being recycled. In some areas those who want to be added to the garden waste scheme are being added to waiting lists until space becomes available. There is still capacity within Dursley routes.

The Pulse has been very popular and achieved an additional £250k over the estimated revenue. Officers from SDC will attend the July Council meeting to present the proposals on car-park charging. There is evidence to support that charging can be beneficial and support the viability of Town Centres, although SDC do expect opposition. The main recommendations of the proposal are charging between 9am-5pm on Monday to Friday, evenings & weekends remaining free, customers of The Pulse would get 2 hours free. A decision to be made in October 2018, with any changes being implanted in January 2019.

Cllr Cornell was asked about ANPR cameras as an efficient way of monitoring parking. No decisions had been taken but additional enforcement would be needed.

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Discussions would continue with Sainsbury's as any charging would have an impact on the current set-up of the supermarket car-park.

Concerns were raised over the new charge for replacement recycling boxes, it was noted that some boxes are broken by the waste collection team rather than the residents. This may lead to reduction of recycling.

Cllr Cairns commented on the lack of consultation regarding the proposed change to the frequency of amenity grass cutting, a service which Town & Parish Council's contribute. Cllr Cornell agreed to discuss this with officers.

Cllr Cornell apologised for not being able to attend the July meeting of Council and left the meeting.

Apologies were received from Cllr Fryer.

GREEN SPACES 10036

Report of the Chair of the Green Spaces Committee

The Chair had nothing to report.

TOWN IMPROVEMENTS AND AMENITIES 10037

10037.1 Report of the Chair of the Town Improvements and Amenities Committee

The Chair had nothing to report.

10037.2 Royal Wedding Street Party

The event held on the 19th May to mark the Royal Wedding of Prince Harry & Megan Markle was very successful, raising over £300 for Festive Dursley. The Deputy Mayor thanked Cllrs Abraham, Nicholson, Patrick and Hayes for their support on the day. A photograph of the event will be used on the front cover on the 2019 Town Trust calendar.

10037.3 Cotswold AONB Hare Trail

The Dursley Mini Hare Trail is now open with eight hares located across the town. The young people are encouraged to record the name and unique code for each hare to receive a Mayoral Certificate. The Council hosted a Mayor & Hare event on Friday 1st June for our hosts and sponsors to officially open the trail. It was note that a picture of a Dursley hare had been included on the National Welcomes Walkers website.

10037.4 CCTV Project

The Clerk provided an operational update on the permissions and agreements with GCC Highways, private building owners and power suppliers which will be

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required for the project to go ahead. The Clerk also provided the revised costs and timescales for the maintenance agreement.

IT WAS AGREED to provisionally accept the revised terms of the Maintenance Agreement for the CCTV system with the decision being formally approved at the July meeting of Council.

PLANNING

10038

10038.1 To receive the Minutes of the Planning Committee Meeting held on 15th May 2018.

IT WAS RESOLVED to adopt the Minutes of the meetings.

10038.2 Report of the Chair of the Planning Committee

The Chair had nothing to report.

10038.3 Update on Future Dursley (Neighbourhood Development Plan)

The Town Clerk confirmed that the Regulation 15 (1) of the Neighbourhood Planning (General) Regulations 2012 the Submission Neighbourhood Development Plan has been submitted to Stroud District Council.

POLICY AND FINANCE

10039

10039.1 Report by the Chair of the Policy and Finance Committee

The Chair reported that the mandatory requirement for Parish/Town Councils to have a Data Protection Officer had been removed and it was now advisory. A revised version of the model Standing Orders would be published by NALC soon.

10039.2 Youth Service Provision 2018/21

The Town Clerk presented the selection panel's report and recommendation based on the recent interviews, overview of service/management structure, overall cost, number of sessions, additional services offered and references.

Cllr Creswick, a member of the panel, added to the information provided in the agenda papers, with comments on the existing service delivery and response to antisocial behaviour in the town by the incumbent provider.

It was proposed and seconded that the recommendation of the selection panel be accepted. **IT WAS RESOLVED** that The Door Youth Project be nominated as the preferred provider for youth service provision in Cam & Dursley for the period 2018/21. There were seven votes for the proposal and three abstentions.

It was noted that this is a joint project with Cam Parish Council whom would be considering the panel's recommendation at the next meeting of Cam Parish

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Council on the 6th June 2018. On confirmation of Cam Parish Council's recommendation, the Town Clerk will contact the three potential providers to inform them of the outcome.

10039.3 Councillors' Reports

- (i) **Dursley in Bloom** (14/5/18) – The volunteers are very busy planting, with over 40 hanging baskets planned for town centre. Judging will be between 1-3pm on 17th July and two new members have joined the group.
- (ii) **SLCC Branch Meeting** (17/5/18) – The Town Clerk attended this event, but unfortunately the speaker from Audit West failed to attend. This resulted in a “round table” discussion on several subjects including GDPR. There were queries about the use of Councillor's private email addresses for Council business and the possibility of Councillors having to register with the Information Commissioner Office. These matters will be reviewed by the Policy & Finance committee.
- (iii) **Dursley Welcomes Walkers** (21/5/18) – The 2018 festival programme includes over 30 walks with 2 pre-festival walks taking place. The 4-day festival commences on the 4th October 2018.
- (iv) **Annual Assembly** (22/5/18) – The meeting was viewed as very positive, with attendance slightly increased from the previous two assemblies. The LDG awards were successful with three of the awards presented on the evening.
- (v) **Dursley Welcomes Walker AGM** (23/5/18) – The committee positions were appointed for the next year, those attending enjoyed viewing some archive films of Dursley.
- (vi) **Rednock Band** (27/3/18) – The Town Clerk explained that Council had received an enquiry regarding the funds held in trust for the dissolved Rednock Band. This was the first enquiry since 2010 and a meeting with the remaining trustees was held to find out more about the band requesting the funds. It is intended for Council to consider the request at the July meeting of Council with a recommendation from the two remaining trustees. There is approximately £7,900 held in trust.
- (vii) **Town Trust AGM** (24/5/18) Cllrs Grecian and A Stennett attended. Cllr Creswick reported that she (nor the Town Clerk) received no paperwork or notice of the AGM. The main business carried out was the committee positions for the next year.
- (viii) **Vibe Users** (29/5/18) – The Mayor chaired a small group, discussing ongoing Antisocial behaviour and group activities for young people at GL11.
- (ix) **Greenway** (2/6/18) – Cllr Thomas could not attend but has joined the group as a member.
- (x) **Festive Dursley** (5/6/18) – The group are arranging stalls and entertainment for the 14th July in the Town Centre along with planning for the annual Xmas event. The group are becoming more structured and now have an event insurance policy and are setting up a bank account due to the increased revenue through sponsorship and fund-raising events.
- (xi) **CPRE AGM** – The Mayor recently attended the AGM of the Campaign to Protect Rural England group at Renishaw, WUE. The meeting was very interesting and explained what CPRE do to protect the countryside from unsuitable development whilst supporting schemes such as affordable

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housing. The Mayor noted that in 2017 the Dursley Tree House received an award from CPRE.

BUSINESS RELATING TO CAR PARK

10040

10040.1 Report of the Chair of the Car Park Committee

The Chair had nothing to report.

10040.2 To receive a project update.

The Town Clerk updated Council on the progress made with the asbestos survey and removal costs. Subject to the termination of utilities the building demolition is provisionally programmed to commence on the 28th June.

The Council have now received the detail tender drawings for the construction and associated works for the new car-park. The Committee will consider these tomorrow (Wednesday 6th June) evening.

The timescale is tight, but we remain on course for opening in early October at this stage. The next progress meeting is scheduled for 10am on the 28th June at Jacobs House.

10040.3 Car Park Committee Meeting

It was noted the next meeting of the committee will be held in Dursley Library at 18:30 on Wednesday 6th June 2018.

BUSINESS RELATING TO STAFF

10041

10041.2 Report by the Chair of the Staff Committee

The Chair had no matters to report.

HIGHWAYS

10042

To receive a report from Council's Highways Representative

Cllr Hayes updated Council works were ongoing within the town including drainage repairs on Gasworks Pitch. Any positive action to any queries of concerns raised to Amey continues to be slow.

The Town Clerk confirmed that the planned closure of Long Street on the 4th June has been cancelled. The realignment works will now be carried out with three-way traffic control and will commence on the 11th June for 15 weeks.

BUSINESS RELATING TO COMMUNITY SAFETY

10043

In Cllr Nicholson's absence the Deputy Mayor raised the ongoing matter of Capones nightclub obtaining Temporary Event Notices to extend the opening

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hours to 5am on most bank holidays. The Town Clerk confirmed that the Town Council do not get the opportunity to comment on the applications or be informed of any temporary events license granted. It was noted that Capones have been operating their business for a considerable period from their Long Street address and the business does provide a service for those that wish to participate.

IT WAS RESOLVED for the Town Clerk to write to Stroud District Council's Licensing Officer and request:

Why do Town & Parish Councils not receive notification of this type of license, when they receive notifications of other license applications?

Who makes the final decision on the applications received and what organisations have the opportunity to comment?

Could Dursley Town Council have the opportunity to comment on future Temporary Event applications within the town boundary?

In relation to the regular applications by Capones: What criteria is used to approve these licenses, when it clearly conflicts with the previous two decisions of the licensing committee not to approve a 5am operating license at this venue.

CLERK'S REPORT 10044

The Clerk's report was noted. It was highlighted that the correspondence to Wyke House was sent to the owner, not Stroud District Council.

INSPECTIONS 10045

The Town Clerk stated that the inspections for June and July would be confirmed as soon as possible after the meeting.

The meeting closed at 8.20p.m.

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Town Mayor

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Date