

3rd September 2019

DURSLEY TOWN COUNCIL

MINUTES of the PROCEEDINGS at the MEETING of the COUNCIL held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley at 7pm on Tuesday 3rd September 2019.

Action Summary:

10282.3	To sign and submit the Visitor Information Centre Agreement to Gloucestershire County Council.	10284.2	To commence with the Cleaning Tender 2020-22 procurement process.
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PRESENT

Cllr N Grecian (Mayor)

Councillors: S Creswick, J Burdge, P Hayes, S Ackroyd, A Sheffield, W Thomas, S Abraham, A Stennett, M Stennett, J Smee and D Thirlwell.

Also present: John Kay, Town Clerk.

TO RECEIVE APOLOGIES FOR ABSENCE 10273

Apologies for absence were received from Councillors M Woodward (Deputy Mayor), J. Ball, A Whitwell, L Patrick, K Reynolds (all personal).

MEMBERS' DECLARATIONS OF INTEREST 10274

There were no declarations of interest.

REQUESTS FOR DISPENSATIONS 10275

There were no requests for dispensations.

REPORTS FROM COUNTY OR DISTRICT COUNCILLORS 10276

The Town Clerk read out a written report from Cllr Patrick, including an update on many outstanding works related to Highway issues in various areas of the town.

BUSINESS RELATING TO COMMUNITY SAFETY 10277

To receive a report from Dursley's Neighbourhood Police representative

There were no representations from Dursley's Neighbourhood Police Team, the Town Clerk provided an update that the police had received names of the

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individuals from a member of the public and the investigation was continuing in relation to the recent arson attacks at the War Memorial Recreation Ground.

REPRESENTATIONS FROM THE PUBLIC 10278

There were no representations from the public.

MINUTES 10279

The Minutes of the Meeting of the Council held on 6th August 2019 were signed by the Mayor.

BUSINESS RELATING TO COUNCIL FINANCE 10280

10280.1 Council's Accounts for 2019/20

10280.1(i) **IT WAS RESOLVED** that the Mayor would sign the schedule of payments.

10280.1(ii) **IT WAS RESOLVED** that the Mayor would sign the bank reconciliation. The Town Clerk agreed to include any unrepresented payments/receipts at future meetings.

10280.1(iii) The income received since the last Council meeting was noted. The Town Clerk confirmed the £800 grant from Gloucestershire County Council was two grants of £400 from Cllr Patrick and Cllr Tipper towards the recent Youth Forum "Scratch n Skate" event.

10280.1(iv) The management/budget report was noted. The Town Clerk confirmed the difference between the budget figure and the expected costs for the public works loan board payment due in Oct/Nov 2019.

10280.2 2018/19 Annual Return/Audit

It was noted that the Annual Return had been approved and signed by the External Auditor.

GREEN SPACES 10281

Report of the Chair of the Green Spaces Committee

The Chair reported that construction of the new Petanque Court on the War Memorial Recreation Ground was due to commence next week.

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TOWN IMPROVEMENTS AND AMENITIES

10282

10282.1 Report of the Chair of the Town Improvements and Amenities Committee

The Chair had nothing to report.

10282.2 Visitor Information Centre

IT WAS RESOLVED to approve and sign the Visitors Service Agreement with Gloucestershire County Council to commence a six-month trial of a Visitor Information Centre based at Dursley Library.

10282.3 Heart of England “In Bloom” Results

It was noted that the results of the 2019 competition would be announced on Thursday 5th September 2019.

PLANNING

10283

10263.1 To receive the Minutes of the Planning Committee Meeting held on the 20th August 2019.

IT WAS RESOLVED to adopt the Minutes of the meetings.

10263.2 Report of the Chair of the Planning Committee

The Chair had nothing to report.

POLICY AND FINANCE

10284

10284.1 Report by the Chair of the Policy and Finance Committee

The Chair had nothing to report.

10284.2 To consider the draft cleaning tender documentation 2020/22

IT WAS RESOLVED to approve the draft cleaning tender documentation with the health and safety section (12) of the Standard Conditions off Contract being amended to include:

“The service provider shall produce leaflets, technical information and any other information requested by The Council in relation to the Control of Substances Hazardous to Health (COSHH) Regulations 2002.”

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10284.3 To receive reports from the following meetings:

- (i) **Vale Vision** – AGM & Ordinary meetings held. Officers appointed, financial reports, grant applications, update on projects and What's On publication.
- (ii) **Youth Centre Management Committee** – Ongoing improvements/maintenance to the youth centre as a result of increased bookings over the summer “school” holiday period
- (iii) **Festive Dursley** – Fund raising 80's disco being held on 7th September – volunteers/80's decorations required. A “pudding” evening being held in Belle's Kitchen (TBC), The Kingshill Store need to be tidied and an inventory taken of equipment. Christmas Lights to be checked in the town.
- (iv) **Cotswold Edge & Severn Vale Tourism Group** – Drink & eating map completed. 6000 copies to be published, being launched at group meeting on 4th September.
- (v) **Town Trust** – Some trustees still not getting agendas etc. Town Clerk agreed to send agendas to all trustees. The Trustees are looking into the weigh leave agreement with Lloyds Bank.
- (vi) **Dursley in Bloom** – The group discussed what plants had done well and what could be done for 2020.

BUSINESS RELATING TO STAFF

10285

10285.1 To receive the Minutes of the Staffing Committee Meeting held on the 6th August 2019.

IT WAS RESOLVED to adopt the Minutes of the meetings.

10285.2 Report by the Chair of the Staff Committee

The Chair had nothing to report.

BUSINESS RELATING TO CAR PARK

10286

10286.1 Report of the Chair of the Car Park Committee

The Chair had nothing to report.

10286.2 To receive a progress report.

The Town Clerk has written to our consultant as there had been a delay in the processing the approval of the final payment to our contractor, Alun Griffiths Ltd. The matter was now in hand. This had delayed holding the last meeting of the Car Park Committee.

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HIGHWAYS

10287

To receive a report from Council's Highways Representative

Cllr Hayes reported that various drains which have not been cleaned and are full of silt despite repeated communication with GCC Highways.

BUSINESS RELATING TO COMMUNITY SAFETY

10288

To receive a report from Council's Police representative

There was nothing to add to the matter discussed earlier in the meeting (Minute: 10277).

CLERK'S REPORT

10289

The Clerk's report was noted. The mayor commented that the recent Produce Show had received significantly more entries and there had been an increased attendance.

INSPECTIONS

10290

The Town Clerk commented that there had been quite a few inspections not carried out during August. The inspections for September & October were noted.

The meeting closed at 7:45pm.

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Town Mayor

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Date