

12th November 2019

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the **MEETING of the CAR PARK COMMITTEE** of the Council held in the Methodist Church, Castle Street, Dursley at 7.30 p.m. on Tuesday 12th November 2019 for presentation to the Council on the Tuesday 3rd December 2019.

PRESENT

Councillors: S Ackroyd (Chair), Mayor Grecian, P Hayes & S Creswick.

In Attendance: Town Clerk, J Kay.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J Burdge, M Woodward and A Whitwell (all personal).

2. DECLARATIONS OF INTEREST

There were no declarations on interest.

3. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present, but a written representation had been received regarding a request to fence the boundary between the car park and the Long Street Green. The Councillors discussed the matter, it was noted fencing had only been present when the car park had been considered "a building site" to protect the public. The Town Clerk confirmed there had been no complaints from users of the car park in relation to the boundary or by persons cycling in the car park.

IT WAS AGREED that this activity to be further monitored, in the event of fencing being agreed in future it would need to be located on the Long Street Green side of the boundary.

4. MINUTES

The Minutes of the Meeting of the Car Park Committee held on the 26th March 2019 were approved as a true record and signed by the Chair.

5. PROJECT PROGRESS REPORT

The Town Clerk presented the update on a few issues since the opening of the car park.

Height Restriction Barrier

The barrier is to be replaced by our contractor due to it becoming damaged by high winds.

Motorcycle Bays

The surfacing in the bays is breaking up. **IT WAS AGREED** to obtain quotes for renewing the bays with a concrete surface.

ANPR Camera

There are a number of mis-reads with the current camera. The supplier and enforcement company have recommended an upgrade to the existing camera due to the nature of our access and improvements to the technical software of the camera system.

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Business Rates

The Rates have been set to £2,400 per annum. **IT WAS AGREED** for the Town Clerk to query this figure as we do not charge for parking.

6. PROJECT COSTS

The overall costs of the project to date were noted.

7. TO CONSIDER REAR BOUNDARY RECOMMENDATION FROM SOLICITOR
IT WAS RESOLVED to instruct Wellers Hedleys to act on our behalf and to apply for possessory title of the land at the rear boundary.

8. TO CONSIDER THE FUTURE MANAGEMENT OF THE CAR PARK
IT WAS RESOLVED to recommend to Council that the Car Park Committee be formally dissolved as it had fully met the outcome of the car park being operational.

IT WAS RESOLVED to recommend to Council that the future management and maintenance of the Car Park be transferred to the Town Improvements Committee.

The meeting closed at 7:55pm.

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Chairman

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3/12/19

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Date