

20<sup>th</sup> January 2022

## **DURSLEY TOWN COUNCIL**

MINUTES of the PROCEEDINGS at the MEETING of the COUNCIL held in the Dursley Community Centre, Rednock Drive at 7pm on Thursday 20<sup>th</sup> January 2022.

Action Summary:

10676.2 Submit 2022/23 precept request to  
Stroud District Council

### **PRESENT**

Cllr M Woodward (Deputy Mayor)

Councillors: P Hayes, D Horn, N Grecian, S Creswick, A Stennett, A Rowston, J Rubin, W Thomas, M Stennett, D Savvidou and T Kinnison.

Also present: John Kay, Town Clerk and Leah Wellings, Deputy Clerk.

In the absence of the Mayor, Cllr Woodward (Deputy Mayor) assumed the role of Chair for the meeting.

TO RECEIVE APOLOGIES FOR ABSENCE 10670

Apologies were received from Councillors S Ackroyd (Mayor), A Whitwell, L Patrick, T White, D Cornell (all personal).

MEMBERS' DECLARATIONS OF INTEREST 10671

There were no declarations of interest.

UPDATE FROM THE TOWN MAYOR 10672

In the absence of the Mayor there was no update.

REPRESENTATIONS FROM COUNTY & DISTRICT COUNCILLORS 10673

Cllr Thomas referred to her written report and requested Councillors to complete the Bus Service Improvement Plan survey. The deadline is 30<sup>th</sup> January 2022.

There were no Stroud District Councillors in attendance.

REPRESENTATIONS FROM THE PUBLIC 10674

There were no members of the public in attendance.

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MINUTES

10675

The Minutes of the Meeting of the Council held on Tuesday 7<sup>th</sup> December 2021 were agreed as a true record and signed by the Deputy Mayor.

BUSINESS RELATING TO COUNCIL FINANCE

10676

10676.1 Council's accounts for the financial year 2021/22:

- (i) The Town Clerk confirmed the electricity at the cemetery was for lighting and a water heater for the toilet unit (Voucher 544). The payment to Lloyds Bank was the monthly fee for the current account/online banking (Voucher 567)

**IT WAS RESOLVED** that the schedule of payments since the last Council meeting be authorised and signed by the Deputy Mayor.

- (ii) **IT WAS RESOLVED** that the bank reconciliation be authorised and signed by the Deputy Mayor.

- (iii) The income received since the last Council meeting was noted. The Town Clerk was requested to check whether the names of payees/ customers should be listed publicly.

- (iv) The updated income/expenditure summary reports were noted, with the Town Clerk confirming that income coded for grass cutting (Code 372) was received from Gloucestershire County Council.

10676.2 Regarding Councils Budget for Financial Years 2022/25

**IT WAS RESOLVED** to confirm the draft work programme & budget for 2022 to 2025 and to confirm a 2.5% increase to the 2022/23 precept to allow for the expected higher level of inflationary costs.

TOWN IMPROVEMENTS AND AMENITIES

10677

10677.1 To receive the Minutes of the Town Improvements Committee Meeting held on the 11<sup>th</sup> January 2022.

**IT WAS RESOLVED** to adopt the minutes of the meeting.

10677.2 Report of the Chair of the Town Improvements and Amenities Committee

The Chair had no matters to report.

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10677.3 Annual Pancake Race 2022

The Annual Pancake Race will be held at 12pm on 1<sup>st</sup> March 2022 (Shrove Tuesday) in Parsonage Street. Any Councillors who are available should be in attendance to marshal the event.

PLANNING

10678

10678.1 To receive the Minutes of the Planning Committee Meetings held on the 21<sup>st</sup> December 2021 and 11<sup>th</sup> January 2022

**IT WAS RESOLVED** to adopt the minutes of the meeting.

10678.2 Report of the Chair of the Planning Committee

The Chair had no matters to report.

10678.3 To consider that non-planning consultations be considered by Council

The Town Clerk explained that there had been an increasing number of non-planning consultations which the Planning Committee were being asked to consider and the committee members requested that Council consider these, an example of a “non-planning” consultation would be a consultation from NHS Gloucestershire.

**IT WAS RESOLVED** that all non-planning consultations be added to future Council agendas. The Town Clerk to decide whether the Planning Committee or Council was most suitable forum, in conjunction with the Chair of the Planning Committee.

GREEN SPACES

10679

10679.1 To receive the Minutes of the Green Spaces Committee Meeting held on the 14<sup>th</sup> December 2021.

**IT WAS RESOLVED** to adopt the minutes of the meeting.

10679.2 Report of the Chair of the Green Spaces Committee

The Chair had no matters to report.

10679.3 To approve the Schedule of Fees and Charges April 2022 to March 2023

**IT WAS RESOLVED** to accept the recommendation of the Green Spaces Committee and approve the Schedule of Fees and Charges April 2022 to March 2023.

POLICY AND FINANCE

10680

10680.1 To receive the Minutes of the Policy & Finance Committee Meeting held on the 21<sup>st</sup> December 2021.

**IT WAS RESOLVED** to adopt the minutes of the meeting.

10680.2 Report of the Chair of the Policy and Finance Committee

The Chair had no matters to report.

10680.3 To consider the resolution of Dursley Town Trust to return responsibility of said Trust back to Dursley Town Council.

**IT WAS RESOLVED** to accept the position of the Dursley Town Trust and to agree in principle, subject to charity commission approval, to the management of assets from the Town Trust to the Town Council.

10680.4 To appoint a Council representative to attend The Dursley and District Association for the Transport of the Disabled and Elderly (DATE) minibus committee meetings

**IT WAS RESOLVED** to appoint Cllr Anja Rowston as the Council representative.

10680.5 To receive any Councillor reports or attendance at meetings.

There were no reports.

BUSINESS RELATING TO STAFF

10681

Report by the Chair of the Staff Committee

The Chair had no current matters to report but a meeting of the Staff Committee would be required to be held soon to confirm the recruitment process for the Street Cleaner. The home working policy would also be reviewed at this time.

CLERK'S REPORT

10682

The Town Clerk confirmed that throughout January only one member of staff was working in the office but following the latest government advice we would return to two member of staff next week. If local infection rates remain low then this could quickly be increased to three.

The grounds staff attendance has been affected by illness and covid absences throughout January.

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INSPECTIONS

10688

The scheduled Councillor inspections and checks for January & February 2022 were noted. More inspections have been carried out in December.

The meeting closed at 7:40pm.

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Town Mayor

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Date