

31<sup>st</sup> July 2018

## DURSLEY TOWN COUNCIL

**MINUTES and REPORT** of the **MEETING of the CAR PARK COMMITTEE** of the Council held in the Dursley Library, May Lane, Dursley at 6.30 p.m. on Tuesday 31<sup>st</sup> July for presentation to the Council on the Tuesday 7<sup>th</sup> August 2018.

### PRESENT

Councillors: S Ackroyd (Chair), Mayor Grecian, P Hayes, S Abraham, A Whitwell & M Woodward.

In Attendance: Town Clerk, J Kay.

Absent: Cllrs W Paice & S Creswick.

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Matt Nicholson (business) and Cllr J Burdge (personal).

### 2. DECLARATIONS OF INTEREST

There were no declarations on interest.

### 3. REQUEST FOR DISPENSATIONS

There were no requests for dispensations.

### 4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no representations from the public at the meeting.

### 5. MINUTES

The Minutes of the Meeting of the Car Park Committee held on the 6<sup>th</sup> June 2018 were approved as a true record and signed by the Chair.

### 6. PROJECT PROGRESS REPORT

The Town Clerk presented the update from the project meeting held on 25<sup>th</sup> July 2017, this included confirmation that the demolition by Smiths (Gloucestershire) Ltd was completed ahead of schedule and with very little correspondence from neighbouring properties.

Further investigation and potential strengthening works are required on a retaining wall. This wall had been earmarked for demolition but was highlighted by our contractor due to their concerns. A structural report is due soon.

The next project progress meeting is scheduled for 10am on Thursday 23<sup>rd</sup> August 2018.

### 8. BUSINESS DEALT WITH IN COMMITTEE

**IT WAS RESOLVED** to carry out the remainder of business in committee due to the confidential nature of the business. There were no members of the press or public present.



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9. TO SELECT THE PREFERRED CONTRACTOR FOR THE CAR PARK CONSTRUCTION

The Town Clerk referred to the report provided by our consultant, ADCMS Ltd and to the recommendation made following a review and analysis of the tenders. It was noted that none of the contractors had been able to provide a quote for the additional structural works which are currently being drafted by the structural engineer.

The Committee noted that it was now unlikely that the car-park would be available for the Walking Festival in October due to the length of duration stated by the preferred contractor.

**IT WAS RESOLVED** to accept the recommendation from our consultant on the preferred contractor and to recommend that Council approve this decision at the meeting on the 7<sup>th</sup> August 2018 with a view to appointing the preferred contractor as soon as possible.

10. OUTLINE PROJECT COSTS

The Town Clerk presented the revision to the outline budget costs prepared following receipt of the tender documents. The total cost remains unknown due to the required structural works on the retaining wall. The Town Clerk summarised that the overall cost of the project remains within the budget available to Council for the financial year 2018/19. It is unlikely any additional borrowing for the project will be required, although some restructuring of reserves will be necessary. It is hoped that the Town Council will receive some funding from Stroud District Council via the Market Town Funding bid.

**IT WAS AGREED** the Town Clerk would draft a financial report identifying possible reserves to complete the project and present to Council soon.

The meeting closed at 6:50pm.

  
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Chairman

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25<sup>th</sup> Sept 2018  
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Date