

20<sup>th</sup> October 2020

Policy and Finance

**DURSLEY TOWN COUNCIL**

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held online at 7:30p.m. on Tuesday 20<sup>th</sup> October 2020 for presentation to the Council on the 3<sup>rd</sup> November 2020.

PRESENT

Councillors: S Creswick (Chair), M Woodward, P Hayes, N Grecian, S Ackroyd, W Thomas, L Patrick (Vice Chair), A Stennett and M Stennett.

In Attendance: Town Clerk, J Kay.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Whitwell (business).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

4. MINUTES

The Minutes of the Meeting of the Policy and Finance Committee held on the 8<sup>th</sup> September 2020 were approved as a true record and signed by the Chair.

5. CLIMATE CHANGE & ENVIRONMENTAL STATEMENT

The Committee considered the draft statement, comments were made on the terminology used and how much influence the Town Council could have on certain aims e.g. single use plastic, street lighting.

**IT WAS AGREED** that Cllrs Thomas and A Stennett would review the current draft and present the revised document at the next committee meeting.

6. BUSINESS CONTINUITY POLICY

The Committee considered the revisions proposed by the Town Clerk. The Councillors provided several revisions and additions to be added to the policy.

**IT WAS AGREED** that the Town Clerk would include the revisions and additions by the Councillors and that the revised document would be presented at the next committee meeting.

7. OFFICE CLOSURE 24<sup>th</sup> DECEMBER 2020 TO 4<sup>th</sup> JANUARY 2021

**IT WAS RESOLVED** to close the office from Thursday 24<sup>th</sup> December 2020 to Monday 4<sup>th</sup> January 2021 for the festive holiday period.

8. REGARDING POLICY & FINANCE BUDGET FOR 2021/24

**IT WAS AGREED** to put forward the draft budget for consideration at Council on Tuesday 17<sup>th</sup> November 2020.



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9. TO RECEIVE AN UPDATE ON INVESTMENTS

The investments on 12<sup>th</sup> October 2020 were noted. The Town Clerk confirmed that since this report was produced £100,000 had been successfully transferred to the CCLA (Public Sector Deposit Fund) to obtain a better rate of interest.

The meeting closed at 8:10pm.

  
..... WUK

Chair

..... 15.12.20

Date

