

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held in the Dursley Library, May Lane, Dursley at 7.30 p.m. on Tuesday 20th February 2018 for presentation to the Council on the 6th March 2018.

PRESENT

Councillors: Sue Creswick (Chair), N Grecian, M Nicholson, Alex Stennett, Symon Ackroyd, Brian Cairns, Mel Stennett and W Paice.

In Attendance: Town Clerk, J Kay.

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor L Patrick, S Abraham, W Thomas, J Burdge (all personal).

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **REQUEST FOR DISPENSATIONS**

There were no requests for dispensations.

4. **REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

There were no representations from the public.

5. **MINUTES**

The Minutes of the Meeting of the Policy & Finance Committee held on the 12th December 2017 were approved as a true record and signed by the Chair.

9. **2018/19 REVENUE GRANT TO CARNIVAL DURSLEY**

IT WAS AGREED to bring forward this item to allow Cllr Paice to leave the meeting early due to work commitments.

Cllr Paice was attending the meeting in his position as Chair of the Carnival Committee, he was asked several questions by the Committee on the level of police support, camping, the procession, permissions from other agencies, income projection and ticketing.

Cllr Paice left the meeting.

The Committee considered the information provided with the agenda papers and the additional information supplied by Cllr Paice.

IT WAS RESOLVED that the Clerk could authorise payment up to £1,000 on written confirmation from the Stroud District Safety Advisory Group that they fully support the event and accompanied by receipts and/or quotations.

IT WAS RESOLVED that the next phased payment of the grant would be considered by the Committee at the meeting on 17th April 2018, with required paperwork (business plan, budget statement) to be received by the Town Clerk no later than 10th April 2018.

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20th February 2018

Policy and Finance

IT WAS AGREED that future grant payments would be reviewed should the ticket sales projections be obtained.

IT WAS AGREED that future grant payments would be subject to the Council being invited to future Carnival Committee meetings and to receive a copy of the minutes.

6. IT CONSULTANCY

The Committee referred to the report provided.

IT WAS RESOLVED to accept the recommendation of the Town Clerk and appoint Aspect Managed Services subject to receipt of a suitable reference.

7. PUBLIC LIABILITY INSURANCE

The Committee referred to the report provided.

IT WAS RESOLVED to accept the recommendation of the Town Clerk and reduce the level of public liability insurance required by suppliers/contractors from £10m to £5m in our Procurement Policy. The Council would retain the right to increase this requirement for specific jobs and/or contracts where the risk is perceived to be greater.

8. CIVIC CALENDAR 2018/19

IT WAS RESOLVED to approve the draft calendar.


10. INTERNAL AUDITOR REPORTS

The comments of the draft internal audit were noted. **IT WAS AGREED** to review the Financial Risk Assessment at the next Committee meeting.

11. INVESTMENTS

The Committee noted the investments to date for 2017/18.

The meeting closed at 8:30pm.

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..... Chairman
10.17th April 2018
..... Date