

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the POLICY AND FINANCE COMMITTEE of the Council held in the Dursley Library, May Lane, Dursley at 7.30 p.m. on Tuesday 11th September 2018 for presentation to the Council on the 2nd October 2018.

PRESENT

Councillors: Sue Creswick (Chair), N Grecian, Alex Stennett, Symon Ackroyd, Wendy Thomas, Adrian Whitwell, Mandy Woodward, Melanie Stennett, Jan Burdge, Loraine Patrick and Brian Cairns.

In Attendance: Town Clerk, J Kay and Cllr Suzi Abraham.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

Cllr Ackroyd declared a non-pecuniary interest as an employee of the Chantry Centre, Cllrs Woodward and Abraham declared a non-pecuniary interest as members of Dursley Business Inclusive, Cllr Creswick declared a non-pecuniary interest as a member of Dursley in Bloom.

3. REQUEST FOR DISPENSATIONS

There were no requests for dispensations.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

5. MINUTES

The Minutes of the Meeting of the Policy & Finance Committee held on the 19th June 2018 were approved as a true record and signed by the Chair.

6. REGARDING GRANT APPLICATIONS

- a) To consider Small Grant applications for 2018/19 – **IT WAS RESOLVED** to recommend to Council on the 2nd October 2018 that the following applications be approved:

Applicant	Brief Description	Amount	Conditions/Notes and Abstentions
Cotswold Vale Talking Newspaper	Memory sticks/website costs	£200	None
Henlow Court	Memory Café - memorabilia	£200	None
Dursley Friday Lunch Club	Coach Outing - early 2019	£350	None
D&D Good Neighbours Scheme	Driver remuneration for volunteer patient transport scheme	£500	None
Dursley in Bloom	New planters and hanging baskets	£500	Cllr Creswick abstained

11th September 2018

Policy and Finance

Dursley Business Inclusive	Fireworks and entertainment at Xmas switch on event	£875	Cllr Woodward abstained
----------------------------	---	------	-------------------------

IT WAS AGREED that the Small Grant request from Shine On could not be considered at this time as the group did not provide any financial information or constitutional details. The Committee indicated they were happy to reconsider at a future meeting if this information could be supplied.

IT WAS AGREED that the Small Grant request from the GL11 Invisible Illness group could not be considered at this time due to the fact the group did not provide any financial information and hadn't considered any other funding sources. The Committee indicated they were happy to reconsider at a future meeting if this information could be supplied and if it could be demonstrated that the numbers helped by the grant could be increased.

- b. To consider Revenue Grant applications for 2019/20 – **IT WAS RESOLVED** to recommend to Council on the 2nd October 2018 that the following applications be approved:

Applicant	Brief Description	Amount	Conditions/Notes and Abstentions
D&D Community Association	General Maintenance & running costs	£7,000	None
Kingshill House	National Story Telling Week (January 2019)	£1,000	An early payment will be made given the event timescale. Grant request only partly awarded (see below)
Dursley Welcomes Walkers	Walking Festival and Lantern Way	£500	This grant will be valid for a period of three years (2019/20, 2020/21 and 2021/22)
Teens in Crisis	Face to Face & online counselling for young people	£3,975	Cllr A Stennett abstained.
Vale Vision	Insurance for Sculpture Trail	£500	Grant request only partly awarded (see below)
Great Western Air Ambulance Charity	To help fund missions in Dursley	£1,000	None

IT WAS AGREED that the Revenue Grant request from Vale Hospital Allotment Project could not be considered due to insufficient information on group's financial status. The Committee would like to request more detailed information on the payments to Down to Earth; the proposed costs to review of the scheme; plans for spending reserve funds and what other funders have been approached to contribute to the scheme. The lead contact to be invited to Council on the 2nd October 2018 to confirm the funding position.

11th September 2018

Policy and Finance

IT WAS RESOLVED that the Revenue Grant request from Kingshill House for “other planned initiatives” could not be allocated due to insufficient information on what the funds would be allocated to.

IT WAS AGREED that the Revenue Grant request from Chantry Centre could not be considered due to insufficient information on group’s financial status. The Committee would like to request more detailed information on the level of current funds available within the bank account(s) and the relationship between the Chantry Centre and the Chantry Centre Trading Company Ltd. The lead contact to be invited to Council on the 2nd October 2018 to confirm the funding position

IT WAS RESOLVED that the request for Revenue Grant funding from Vale Vision for the What’s On publication could not be granted as the Committee agreed it should be self-funded from the advertising.

7. DURSLEY CARNIVAL 2018

The Town Clerk provided a financial update to Councillors based on the information supplied by the Carnival Dursley committee in the form of bank statements dated between 3rd May and 27th July 2018. The Carnival Dursley committee had been asked several queries/clarifications about entries on the statements by the Town Clerk but unfortunately a response had not been received at the time of the meeting.

The Town Clerk confirmed that there are four known creditors whom have not received payment for services and/or equipment provided for the Carnival. The total sum owed for the outstanding invoices is £4,230 (not including VAT). It is the understanding of the Town Clerk that due to the lower than expected ticket sales for the event there is insufficient funds for the Carnival Dursley committee to pay the invoices.

The committee agreed that Dursley Town Council are not legally responsible for these debts as the event was organised by the Dursley Carnival Committee and not Dursley Town Council.

IT WAS RESOLVED that the Committee would recommend to Council on the meeting scheduled for Tuesday 2nd October 2018 that the outstanding invoices should be paid directly to the relevant company by Dursley Town Council.

Tower22	Medical Cover	£ 900 (no VAT)
Astralsound	Sound system	£1200 + VAT
Lightmedia Displays	Large Screen	£1,500 + VAT
Dursley & District	Replaced damaged	
Community Association	urn, tables & chair	£ 630 (no VAT)

These payments are gesture of goodwill on the basis that the services and/or equipment were provided for the enjoyment of Dursley residents attending the Carnival. Dursley Town Council do not accept responsibility for their non-payment or for any other unpaid debts that may arise in the future linked to the 2018 Carnival.

IT WAS AGREED that the Chair of the Carnival Dursley and a representative would be invited to a meeting with the Town Clerk as soon as possible; to respond to the queries



11th September 2018

Policy and Finance

raised from the bank statements, the status of the payments from the 2018/19 Revenue Grant allocation and the recovery of the above additional costs to the Council.

The Town Clerk will provide an update on the matter to Council on the meeting scheduled for 2nd October 2018.

The meeting closed at 20:40.



.....
23.10.2018

Chair

.....
Date