

## DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Jacob's House, Castle Street, Dursley at 6:30pm on Tuesday 28<sup>th</sup> February 2017 for presentation to the Council on 7<sup>th</sup> March 2017.

### PRESENT

Councillors: Burdge (Vice-Chair), Mayor Grecian, Hayes & Cairns.

Officers: J Kay; Town Clerk.

Absent: Cllrs Laybourne (Chair), Patrick & Abraham.

In the absence of the Chair, Cllr Burdge chaired the meeting.

1. There were no apologies received.
2. There were no declarations of interest.
3. The Minutes of the meeting of the Staff Committee held 20<sup>th</sup> October 2016 were signed by the Vice-Chair.
4. Apprentice Groundsman.

The Town Clerk presented his report to the Committee.

- a) **IT WAS RESOLVED** to accept the recommendation of the Town Clerk to enter into a partnership with Slic Training and commence with the advertising process for the role of Apprentice Groundperson.
  - b) **IT WAS RESOLVED** to appoint the Mayor, Deputy Mayor and Town Clerk to interview suitable candidates and recommend the preferred candidate to Council.
5. **IT WAS RESOLVED** to carry out the remainder of business in committee due to the confidential nature of the business. There were no members of the public or press present.
  6. Project Officer

The Committee considered the information relating to the appointment of a permanent part time Project Officer.


**IT WAS RESOLVED** the Town Clerk would offer the position to the existing member of staff who is currently on a fixed term contract for the role of Project Officer with the appointment to be confirmed at Council on the 4<sup>th</sup> April 2017.

- 7. To consider the request from the Project Officer regarding a position of Clerk for Dursley United Charities.

Information regarding the Project Officer's request above, circulated with the agenda, was considered.

**IT WAS RESOLVED** to give the Project Officer written consent to undertake a second part-time employment as Clerk to Dursley United Charities. This would have no detrimental impact the previous resolution for Item 7 should the position be accepted on a permanent basis.

The meeting closed at 6:50pm.

  
.....Chairman  
13 JUNE 2017  
.....Date