

Cam and Dursley Youth service

Supporting information

This document supports the Tender document for the provision of youth services in Cam and Dursley

Context

Youth services in Cam and Dursley have been provided over the past three years by a joint agreement of Dursley Town Council and Cam Parish Council who appointed a youth service provider to facilitate sessions from The Vibe Youth Centre, Dursley and Cam Woodfield Community Centre. In addition to the organised sessions, the service provider facilitated a number of specialised opportunities/clubs and trips from various grant funding. The end of the current 3-year contract is now approaching and due to its success, we are aiming to secure a similar service level agreement with a local youth service provider.

The future

We will, through open tender, enter into a 3-year service level agreement (SLA) with one provider, with the option of continuing for a further two years (subject to review and funding availability), to deliver a range of youth services in Cam and Dursley, depending on identified need in both of the towns.

We have a vision of a delivery model which provides flexible local delivery. This will be through youth sessions, outreach work and joint activities which may involve volunteers or the need to provide transport.

The service will be designed and developed with involvement from young people as accessibility is a key requirement for providing activities. It is envisaged that the service will continue to evolve over time (subject to regular feedback consultation and evaluation by users) to include formal training opportunities and holiday activities.

The Management Group will hold regular monitoring meetings with the appointed provider to discuss progress and to aid decision making. These will be in addition to formal SLA Performance Review meetings which will be conducted at half-year and yearly periods to ensure agreed target outcomes and outputs are reached.

Applications

We welcome applications from providers which are eligible and able to interpret the brief so as to design, manage and deliver a service which both meets the needs of young people and the expectations of the councils.

The Service Level Agreement (SLA)

The appointed provider will work under a 3-year SLA for youth service provision for Cam and Dursley.

Service delivery 'on the ground' will be in place by September 2018, focusing on delivering a range of core sessional activities and outreach work in both localities. In addition, the provider, through the appropriate channels, will support the work of the local youth forum and will liaise with other partners.

The provider will be required to monitor take-up of the service by geography, age and gender and provide feedback to Management Group and contributing parish and town councils which will allow monitoring of the accessibility of the services. Monitoring against agreed outputs and outcomes will be conducted by the Management Group which will ensure that the service continues to evolve to meet the needs of young people and determine the success of the initiative.

Appendices

The following appendices contain information to allow those organisations tendering for this SLA to make proposals which meet the requirements of young people and their communities:

- Appendix 1: The type of providers and people we are looking for
- Appendix 2: Supporting communities - current provision, facilities and future aspirations
- Appendix 3: A summary of consultation with young people

Appendix 1: What type of provider and people are we looking for?	
Provider	People
<p>The appointed provider needs to be able to demonstrate the fundamental values of collaboration, partnership working and equality of opportunity. It should have the capacity to be flexible in terms of year-round service provision and be able to adapt to the needs and aspirations of young people in Cam and Dursley.</p> <p>The provider should be able to demonstrate experience of SLA/contract management, appropriate staff supervision and the range of policies and procedures required in order to ensure the safe-guarding of young people and effective service delivery.</p> <p>The provider should be prepared to demonstrate flexibility to be able to expand delivery and to take advantage of opportunities arising.</p>	<p>It is envisaged that the commissioned provider will employ or contract appropriately qualified Youth Workers who:</p> <ul style="list-style-type: none"> • Actively promote the views of young people • Have proven experience of youth work in a variety of settings • Be able to work effectively and positively with vulnerable young people • Have energy and enthusiasm • Be able to work with colleagues to develop innovative and challenging ways of engaging and working with young people • Have experience of working with youth work agencies and partners • Have experience of having been involved in the management of a number of youth work initiatives • Have experience of managing buildings used for youth work and assuring health and safety of users and other people in contact with the service • Show evidence of having worked with local communities in the delivery of youth work programmes and projects • Show evidence of developing, planning, delivery and evaluation of youth training courses

Appendix 2: supporting local communities - current provision, facilities and future aspirations

Cam	Dursley
<u>Current Situation</u>	<u>Current Situation</u>
<p>2 afternoon/evening sessions at the Woodfields Community Centre. Some other social youth groups, run by voluntary organisations (GL11, Scouts and Guides). Cam and Dursley Youth Forum active and meeting regularly.</p>	<p>Vibe Youth Centre opened in January 2015 Current: Youth workers (2 or 3 depending on user numbers) carry out 4 sessions per week, currently: Monday, Tuesday, Wednesday and Friday. Sunday delivery of Fury (faith based youth work session) and evening youth session by Dursley Tabernacle URC. ConnectAT (autistic spectrum youth group), Teens in Crisis and other hirers uses the centre as a base Cam and Dursley Youth Forum active and meeting regularly. Vibe Users group meet quarterly.</p>
<p>Facilities available</p> <p>Woodfield Youth and Community Centre:</p> <ul style="list-style-type: none"> • Office space with internet connection. • 4 x laptops and computers • Wii and Xbox game consoles • DJ mixing desk and various related items (needs new needles) • Various sports equipment, portable football goals, volleyball /badminton net etc. • Cam Youth and Community Centre is currently available Wednesday and Thursday evenings, and occasional weekends. (checking up on this - current sessions are Mon and Thurs 	<p>Facilities available</p> <p>The Vibe Youth Centre:</p> <ul style="list-style-type: none"> • Fully Equipped Kitchen Facilities. • Open Space including table tennis and pool table. • Lounge area including Xbox console and CD player. • "Tech" Room with 6 workstations, printer and internet access. • Small garden to rear for recreational use.
Looking to the future	Looking to the future
<ul style="list-style-type: none"> • Delivery of a min 2 sessions of youth work a week; 46 weeks a year • Summer holiday/activity programme 	<ul style="list-style-type: none"> • Continued delivery of a min. 4 sessions of youth work a week; 46 weeks a year

- Build relationships with local young people and other organisations providing services and activities in Cam.
- Undertake regular reviews and evaluation with young people to ensure the service evolves and reflects the needs of the users.
- Continue to develop the use of the Woodfields Community Centre as a base from which to offer youth service provision.
- Provide professional advice and support on issues of concern to young people e.g. employment, sexual health.
- Support the running of the Cam and Dursley Youth Forum
- Provision of outreach/street based work to engage hard to reach groups.

- Summer holiday activity programme
- Build relationships with local young people and other organisations providing services and activities in Dursley.
- Undertake regular reviews and evaluation with young people to ensure the service evolves and reflects the needs of the users and the wider community.
- Provide professional advice and support on issues of concern to young people e.g. employment, sexual health.
- Deliver a range of age appropriate sessions
- Lead and support a local provider network, bringing together service providers and agencies working across Cam and Dursley who support young people with the aim of sharing information and coordinating service provision.
- Act as the centre manager responsible for building management checks and liaison with the centre management sub committee
- Support the running of the Cam and Dursley Youth Forum
- Provision of outreach/street based work to engage hard to reach groups as appropriate
- Build on the relationships developed with Rednock School.

Appendix 3: Summary of consultation with young people

<i>Value of youth workers</i>	<i>Important features of a youth centre</i>	<i>Preferred services for young people</i>
<ul style="list-style-type: none"> • Provide advice • Provide support • Provide someone to talk to • Show respect • Improve skills/ knowledge • Can direct things if necessary 	<ul style="list-style-type: none"> • To be FUN • A place for young people to meet up and not do damage to the community • Open for lots of ages • Friendly community • Activities offered • Have a break from stressful home / school life • To be homely • To be able to relax 	<ul style="list-style-type: none"> • Youth centre • Information and advice • Dance and Drama • Arts and crafts • Music/ studio • Somewhere to meet friends • Internet access • Support for the youth forum