

**TWINBERROW FOUNDATION**  
**(Registered Charity No. 301524)**

MINUTES of the PROCEEDINGS at the ANNUAL GENERAL MEETING of the TWINBERROW FOUNDATION held in the Community Meeting Room, Fire Station, Kingshill Road, Dursley at 8:05 pm on Tuesday 24th January 2023.

**PRESENT**

Trustees: S Ackroyd, M Woodward, S Creswick, A Stennett (Chair), M Stennett, D Horn, P Hayes, W Thomas, N Grecian, T Kinnison, D Savvidou and T Stride.

Also present: John Kay, Clerk to the Foundation and Leah Wellings, Deputy Clerk to the Foundation.

**1. ELECTION OF CHAIR AND VICE-CHAIR**

S Creswick moved that A Stennett be elected Chair for the ensuing year. T Kinnison seconded and there being no other nominations, **IT WAS RESOLVED**. A Stennett took the Chair.

T Kinnison volunteered to be elected Vice-Chair. D Savvidou moved that T Kinnison be elected Vice -Chair for the ensuing year, W Thomas seconded and there being no other nominations, **IT WAS RESOLVED**.

**2. TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were accepted from J Rubin, T White, L Patrick, D Cornell and M Nicholson (all personal).

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. MINUTES OF THE ANNUAL MEETING OF THE FOUNDATION HELD ON 21<sup>st</sup> JANUARY 2022**

The Minutes of the Annual Meeting of the Foundation held on 21<sup>st</sup> January 2022, having been circulated among the Members were taken as read, considered, approved and signed by the Chair as a correct record.

**5. WOODLAND MANAGER REPORT**

The Clerk confirmed that the Woodland Manager's update report was not yet available and would be circulated to Trustees via email when received. In the meantime, no issues had been reported.

## **6. UPDATE ON THE SCULPTURE TRAIL**

- a) Trustees received an update report on the Sculpture and Play Trail from the Coordinator, T Kinnison. The main points summarised were that:
- Vale Vision had handed over archived material relating to the trail to T Kinnison, including photographs. It was hoped that the material could be stored at the Council office and possibly online where relevant.
  - The artist agreement had been reworded and updated but required formatting.
  - T Kinnison was working through the old email circulation list for the trail in relation to data protection permissions and updating to a new list. So far, the response had been very positive.
  - The volunteer work party had undertaken an audit of the trail, some of the posts had been re-sited and work was in hand to fix wooden steps along the trail.
  - Two new sculptures were on the way - a puzzle themed sculpture from The Engine and a Dursley Donkey themed sculpture from u3a.
  - T Kinnison would contact the Cotswold Wardens regarding issues relating to existing benches along the trail.
- b) Trustees confirmed that the Twinberrow Foundation had taken over responsibility of the Trail from Vale Vision. This follows a recent meeting of representatives on both sides.

The Clerk confirmed that the current trail arrangements would be adequately covered within the Foundation's existing insurance policy, therefore a separate policy would not be required. The Woodland Manager had raised insurance matters and there are those related to working at height, which the Clerk had checked. The policy and exemptions would be looked at again and reviewed prior to the renewal date.

## **7. TO RECEIVE AN UPDATE ON THE FOUNDATION'S FINANCES, INCLUDING INFORMATION ON A BEQUEST TO THE FOUNDATION**

The Foundation funds currently stand at £12,000, £3,000 of which relates to income from a Dursley Town Council grant. Expenditure relates to £450 for the insurance policy.

Trustees were made aware of a bequest to the Foundation, no further information or timescales had been confirmed on this matter yet.

## **8. TO CONSIDER THE REQUEST FROM THE COTSWOLD FUNGAL GROUP**

The Clerk outlined a request that had been received from the Cotswold Fungal Group, the details of which had been circulated with the agenda. Permission was sought to use Twinberrow Woods over the next 5 years to foray and record fungi finds.

Trustees were very interested in the group.

It was noted that the site is already accessible to the general public who wish to wander through and explore the area without harm to the woodland.

**IT WAS RESOLVED** to request the following from the Cotswold Fungal Group:

- That the Council office is contacted by the group at least a week before a planned foray.
- That information about the group and its methodology, including surveying and record keeping, is provided to the Foundation.
- That the group's findings of interest within Twinberrow Woods, including any relevant photos, are shared with the Foundation.

**9. TO CONSIDER THE REQUEST FROM THE BRISTOL ORIENTEERING GROUP**

The Clerk outlined a request that had been received from the Bristol Orienteering Group, the details of which had been circulated with the agenda. Permission was sought to use Twinberrow Woods, and other surrounding areas, for an event to take place later in 2023 or 2024.

**IT WAS RESOLVED** to support the request and provide permission to use Twinberrow Woods. The Clerk would also supply any information that could assist them to make contact with relevant landowners for surrounding areas.

**10. ANY OTHER URGENT BUSINESS**

- a) Trustees were asked to consider giving the Sculpture and Play Trail automatic authority to spend up to a set limit.

Trustees discussed the Sculpture and Play Trail volunteer work party and how the maintenance work that they carry out on a routine basis, could be aided. It was noted that new signs were occasionally required at a cost of approx. £35 each; building supplies, such as wooden posts, were often required in the course of their work.

**IT WAS RESOLVED** to give the Trail Coordinator the authority to spend up to £50 a month, on items for the maintenance and development of the trail, without the need to refer to the Foundation.

It was suggested that the Clerk may be able to advise on suppliers.

- b) It was noted that T Kinnison was exploring the idea of marking Vale Vision's contribution to the Sculpture and Play Trail with a suitable sculpture. Design ideas would be sought ahead of the Foundation's April meeting.

There being no other business the meeting closed at 8:35pm.

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Chairman

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Date